

SCRUTINY COMMISSION FOR RURAL COMMUNITIES

MONDAY 7 SEPTEMBER 2015
7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. **Apologies for Absence**
2. **Declaration of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council.
Members must also declare if they are subject to their party group whip in relation to any items under consideration.
3. **Minutes of the Meeting held on 13 July 2015** 3 - 6
4. **Developing a Rural Vision and Parish Charter for Peterborough** 7 - 26
5. **Enabling Youth Work in Rural Communities** 27 - 42
6. **Forward Plan of Executive Decisions** 43 - 66
7. **Work Programme** 67 - 70
8. **Date of the next Meeting**

Tuesday 3 November 2015

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<http://democracy.peterborough.gov.uk/documents/s21850/Protocol%20on%20the%20use%20of%20Recording.pdf>



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Committee Members:

Councillors: D Harrington (Chairman), E Murphy (Vice Chairman), J Stokes, R Brown, D Sanders, J Okonkowski and J R Fox

Substitutes: Councillors: B Rush, J Johnson, K Sharp, R Herdman and S Lane

Independent Co-opted Members:

Joe Dobson, Helpston Parish Council
Keith Lievesley, Ufford Parish Council
Henry Clark, Peakirk Parish Council
Philip Nuttall, Marholm Parish Council

Further information about this meeting can be obtained from Dania Castagliuolo on telephone 01733 452347 or by email – danica.castagliuolo@peterborough.gov.uk

**MINUTES OF A MEETING OF THE
SCRUTINY COMMISSION FOR RURAL COMMUNITIES
HELD IN THE
BOURGES & VIERSEN ROOMS, TOWN HALL, PETERBOROUGH
ON 13 JULY 2015**

Present: Councillors: Harrington (Chairman) Stokes, Brown, Rush, Murphy, Okonkowski and J R Fox.

Also Present: Joe Dobson Independent Co-opted Member
Keith Lievesley Independent Co-opted Member
Phillip Nuttall Independent Co-opted Member

Officers in Attendance: Ch. Insp. Robin Sissons Head of Community and Safety Services
Belinda Child Head of Housing and Health Improvement
Steve Bowyer Chief Executive, Opportunity Peterborough
Sheila O'Brien Opportunity Peterborough
Dania Castagliuolo Democratic Services Officer
Danielle Wright Members Services Assistant

1. Apologies for Absence

Apologies for absence were received from Councillor Sanders. Councillor Rush was in attendance as substitute. Apologies were also received from Co-opted Member, Henry Clark and Adrian Chapman.

2. Declaration of Interest and Whipping Declarations

There were no declarations of interest or whipping declarations.

3. Minutes of Meeting Held on 16 June 2015

The minutes of the meeting held on 16 June 2015 were approved as a true and accurate record.

4. Rural Overview

The report was introduced by the Head of Housing and Health Improvement and the Chief Executive of Opportunity Peterborough to provide Members with an overview of key strategic issues of concern for rural communities. The report outlined activities which were already in place and explored some opportunities for how additional interventions could help to address these concerns within the current challenging, financial landscape. The following key points were highlighted:

- The economic decline of rural communities
- The LEADER Programme
- Working with rural communities in relation to devolved services
- Community Infrastructure Levy (CIL)
- Rural Crime Statistics

The Commission was asked to scrutinise the content of the report and progress in relation to directly meeting the needs of rural communities.

Questions and comments were raised around the following areas:

- Members queried how the sixty percent of LEADER funding was worked out. *The Chief Executive of Opportunity Peterborough responded that the sixty percent of the LEADER funding was a financial commitment by private businesses. It was a match funding arrangement which was geared towards the private sector and growing local businesses.*
- Members queried what type of bids would be accepted. *Members were advised that the bids would need to be driven towards economic development and growth.*
- Members queried where the Local Action Group meeting would be taking place and if invites would be sent to the Commission. *Members were advised that the meeting would be taking place on 24 July 2015 at Oakham Castle and invites had been sent out to Local Action Group members only.*
- Members queried whether the 15% of CIL funding which was going to be allocated to parishes would be kept with the Parish or with Peterborough City Council. *The Head of Housing and Health Improvement advised Members that the money would be handed over to Parishes if there was a development in place, if there was no development in place then the money would be held by Peterborough City Council. The Corporate Director for Growth and Regeneration had made it clear that he was willing to look at how CIL funding could be used as flexibly as possible.*
- *Members were informed that there would be further pots of money available for Parishes to bid for.*
- Members queried who private businesses would need to contact to apply for funding through LEADER. *Members were advised to contact Sheila O'Brien from Opportunity Peterborough.*
- Members queried if there was any alternatives in place to help with the process to ensure that rural areas would also receive investment. *Members were advised that digital connectivity was key to rural areas, it would encourage greater access for businesses to grow and develop, therefore business networks and support mechanisms run by Opportunity Peterborough should be made available to all rural businesses.*

Councillor J R Fox and Councillor Okonkowski joined the meeting at this point.

- Members queried how local farmers would be contacted to advise them of what was available to them. *Members were informed that the Local Action Group had a number of interested parties such as, the National Farmers Union, Natural England, small business networks and Farmers.*

The Head of Community and Safety Services gave a brief overview of the rural crime figures on page 19 of the report.

Questions and comments were raised around the following areas:

- Members sought clarification on the total crime in rural areas of 868, referred to on page 19 of the report, and queried if this number was for the whole year. *The Head of Community and Safety Services confirmed that this total was for the year from June 2014 to May 2015.*
- *Members were advised that the Crime Commissioners objective was to keep the front line policing at the same level and to date had managed to maintain 1400 officers for the county. Peterborough had a third of that number of Officers, as crime rates were higher in the City. This may not be the case for the future as further cuts were to be made. Cambridgeshire Constabulary was working to maintain the same level of service even after the cuts. They had invested £1.3m on a programme which allowed databases to share information automatically, it was predicted that this database could be sold to other forces in future to generate income for the Constabulary.*

Cambridgeshire Constabulary was also working with Special Constables whilst trying to recruit more volunteer's schemes.

- *Members queried the progress to date with the Employers Supported Policing (ESP) Scheme. Members were advised that the take up for this scheme had not been very successful.*
- *Members queried what Serious Acquisitive Crime referred to. Members were informed that this type of crime referred to serious crimes such as grievous bodily harm or dwelling burglaries.*
- *Members asked if it would be possible for the police to be more active within Parishes to promote schemes available. Members were informed that an email had already been sent to Parishes to offer them support and advice and there had been no replies from Parishes.*
- *Members queried whether it would be possible for Parishes to increase the precept and employ a regular Officer for themselves. Members were advised that the Parish precept could be spent on whatever the Parishes decided, therefore this would be possible.*
- *Members queried how much would the crime rate would have to rise before more police would be recruited. Members were advised that Government set the funding and the Constabulary would have to work with what they had been granted.*
- *Members asked for a brief explanation on modern technology and agile working. Members were informed that modern technology and agile working referred to officers being able to start duty without having to attend a briefing, as they could now be briefed remotely. They could automatically be allocated to incidents and see where vulnerable people were likely to be, in order to carry out welfare checks. Officers could now produce electronic statements which were sent automatically to CPS files systems. There was also video capacity to avoid Officers having to describe incidents. This all contributed to saving Officer time and providing a better service.*

ACTION AGREED

The Commission agreed that:

- Sheila O'Brien's contact details would be circulated to Members;
- a briefing note would be circulated, reporting on the activities of the Local Action Group;
- Members would send questions regarding CIL to the Democratic Services Officer, to pass on to the Corporate Director for Growth and Regeneration. The Commission would then receive a briefing note with answers to their questions.

RECOMMENDATION

The Commission recommended to the Parish Council Liaison that the group encouraged Parish Councils to invite the Head of Community and Safety Services to their Parishes to give a presentation on the safety schemes available to help keep rural communities safe.

5. Forward Plan of Executive Decisions

The Commission received the latest version of the Council's Forward Plan of Executive Decisions, which contained key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the forthcoming month. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Commission's work programme.

ACTION AGREED

The Commission noted the latest version of the Council's Forward Plan of Key Decision and requested further information on the following decisions:

- Day Opportunities Under 65 Independent Sector Extension Contract

- Award of Contract for Build of a Waste Transfer Station
- Contract Award for Mental Health Employment, Wellbeing and Recovery Service
- Extension of the Green Deal Provider Framework and Expansion of the Green Deal Community Area Fund
- Peterborough Visitor Economy Strategy 2015 - 2020

6. Work Programme

Members considered the Commission's Work Programme for 2015/16 and discussed possible items for inclusion.

AGREED ACTION

The Commission noted and agreed the 2015/2016 work programme.

7. Date of Next Meeting

The Chair advised the Commission that the next meeting was scheduled for Monday, 7 September 2015.

The meeting began at 7.00pm and ended at 8.11pm

CHAIRMAN

SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 4
7 September 2015	Public Report

Report of the Community Capacity Manager

Contact Officer – Cate Harding
Contact Details – 01733 317497

DEVELOPING A RURAL VISION & PARISH CHARTER FOR PETERBOROUGH

1. PURPOSE

- 1.1 The Scrutiny Commission for Rural Communities endorsed the co-production of a Rural Vision and Parish Charter in March 2015 subject to full consultation with Parish Councils. This report presents the outcomes of that work.

2. RECOMMENDATIONS

- 2.1 The Commission is recommended to approve the Rural Vision and Parish Charter for submission to Cabinet, and to ask Cabinet to subsequently adopt them for implementation across the Council.

3. BACKGROUND

- 3.1 A Rural Working Group was originally set up in 2006, made up of representatives from Peterborough Parish Councils and the National Association of Local Councils. Together, with the support of the Greater Peterborough Partnership, they developed the Rural Vision and Strategy which was then aligned to the council's strategic priorities and measures within the Local Area Agreement 2007/2008.
- 3.2 In response to the Commission's request at their November 2014 meeting a refreshed Rural Vision was co-produced with the Parish Liaison Forum Working Group. The draft document, which incorporated a new Parish Charter, was agreed in principle by the Commission subject to wider consultation with the Parish Councils of Peterborough.
- 3.3 The draft documents presented to the Commission in March 2015 have been edited to reflect comments and responses from the Parish Councils. Many further observations were provided as part of the consultation and these will be recorded with responses from the working group and shared with all participants.

4. KEY ISSUES

- 4.1 Each Parish Council area is unique and operates autonomously. As part of the Parish Support Programme each area is encouraged to have a local plan to highlight needs and priorities. Certain themes however inevitably emerge across the rural communities that are common for all and it is these common themes that are the focus of the Rural Vision.

- 4.2 The Parish Charter is designed to support parishes in retaining their distinctiveness while providing a working partnership arrangement that enables opportunities to be embraced. It will also highlight that community networks need to be proactively supported to enable them to be as effective as possible and ensure this is more widely recognised and adopted as an integral approach in the development and delivery of the council's services.

5. IMPLICATIONS

- 5.1 The Rural Vision and Parish Charter 2015 have been developed with the full participation of the Parish Councils in Peterborough.
- 5.2 The Rural Parish Council's local strategies, Neighbourhood Plans and/or Forward Plans will be taken into consideration in the implementation of the Rural Vision to ensure effective and joined up delivery of the agreed priorities.

6. CONSULTATION

- 6.1 A 12 week public consultation period concluded on 31 July 2015. In total 26 responses were received covering 19 out of possible 26 parished areas of the city.
- 6.2 All comments and views received in response to the consultation have been recorded and are included at appendix 1. Where appropriate, editorial changes have been made within the final draft documents. The Parish Working Group will develop responses to each of the comments received, which will in turn be shared with all Parish Councils.

7. EXPECTED OUTCOMES

- 7.1 That the Commission approves the final drafts and the Parish Liaison Working Group oversees the delivery of the action plan, raising matters with the Commission as required.
- 7.2 That the documents are adopted by Cabinet and used to inform policies and plans as well best practice to meet customer experience standards.

8. NEXT STEPS

- 8.1 The final documents, if approved by the Commission, will be presented to Cabinet for adoption.
- 8.2 The Parish Liaison Working Group will continue to convene on a monthly basis to oversee the delivery of the action plan with updates provided to the Commission as required.

9. BACKGROUND DOCUMENTS

- 9.1 Rural Vision and Strategy (*Part of Peterborough's Community Strategy 2007*)

10. APPENDICES

- 10.1 Appendix 1: Consultation Responses
Appendix 2: Final Draft 2015 Rural Vision & Charter.

APPENDIX 1 – CONSULTATION RESPONSES

1	<p>Overall I agree with the objectives because rural parish councils with their local knowledge are in a good position to complement the work of the PCC.</p> <ul style="list-style-type: none"> • page 1 Note accompanying the map. It states that the rural area accounts for 77% of the area and 12% of the population, but fails to quantify its contribution to the council tax receipts. • page 3 Delivering the shared vision. First bullet point What is meant by "self-sufficient" rural communities? The rural and urban areas today are closely linked for housing, employment, retail provision, medical services, leisure pursuits and so on. The villages hope to remain as separate entities and not to be gobbled up by urban sprawl. Is that what it means? • page 4 a. "transport networks" and "public transport" are non-existent in many rural areas. What is "public realm"? • "farm diversification and productivity" and "support for village shops and pubs" are not in the remit of parish councils or the City Council so why are they included in the action plan? • page 6 first box and page 7 3.1 What is the evidence that villages want to "devolve certain services"? • 2.4 I do not remember being consulted about the imposition of a charge for emptying the brown bins. This is an additional tax on rural dwellers. • page 7 2.17 "Arrangements" for parish councils to respond "in a timely way". Most parish councils meet once a month. There should be a requirement for planning officers to allow extra time for parish council comments if the deadline falls between meetings. At present some officers will but some won't. • page 8 4.5 It is unreasonable to request parish councils to forecast budgets "for a minimum of 3 years" when there are so many unanswered questions, notably precept, increases in costs, for example CALC membership in 2015 was 73% higher than in 2014.
2	<p>My query to you relates to a sentences on page 3 ' Delivering the Shared Vision' which reads,</p> <ul style="list-style-type: none"> • Build capacity and resilience to be self sufficient rural communities • Address and challenge infrastructure improvements that ensure rural communities are able to maximise equal liveability opportunities • Could you help me to understand what is meant by 'capacity and resilience' in this context. • What is a 'self sufficient rural community' and why should it be desirable? • What do you mean by 'address and challenge infrastructure improvements'. We have an ongoing problem with drains in XXX. Would this strategy resolve the problem? • What do you mean by 'equal liveability opportunities'? Equal to what? I couldn't find 'liveability' in my Concise Oxford Dictionary. <p>It is important that we understand what the vision and strategy means if it is to have any significance particularly if it is at variance with what we are trying to achieve with our neighbourhood plan.</p>
3	<ul style="list-style-type: none"> • A very good piece of work, well done. Reading this morning a Facebook comment regarding the use of plain English however, is worth noting. As we've previously discussed and agreed I would like, for the finished strategy, all 'PCC-speak' converted into the language folk use please? • "....Build capacity and resilience to be self sufficient rural communities.....address and challenge infrastructure improvements that ensure rural communities are able to maximize equal liveability opportunities...."

	<ul style="list-style-type: none"> • I know what you mean but others might not.
4	<p>Rural Vision</p> <ul style="list-style-type: none"> • The rural vision will be a useful tool in allowing the diverse parish councils across the PCC unitary area find common ground and to work together in matters of, for instance devolved services, forming clusters to gain economies of scale. <p>Parish Charter</p> <ul style="list-style-type: none"> • XXX Council views the charter as a very positive document, formalising the expectations of the working relationship between the unitary and parish councils and making clear what is expected of members of parish councils in helping the rural vision come to fruition. • The document does not make clear how PCC officers and in particular outsourced partner employees will be kept advised of the necessary working with parish councils. • Training (ongoing) in how to engage with, outsource and manage devolved services will be critical
5	<p>A joint vision is welcome but it must fully acknowledge the desire of parishes to maintain their integrity and rural character. The main factors are covered but we would prefer greater emphasis on quality of life and less on growth.</p> <ul style="list-style-type: none"> • The emphasis is very much on devolution of services, with no concrete offer of support to parish councils in exchange. To what extent is the devolution of duties to be imposed on parish councils? • The Background acknowledges that rural parishes have “strong independent local identities and sense of heritage and belonging, choosing to retain their rural way of life”, so it is comforting that future policies will be “rural proofed” (p. 2, line 11). However, the Parish Charter is set within the framework of PCC’s Sustainable Community Strategy, which aims to deliver a “bigger and better Peterborough”. We accept the need for more housing and realise that limited growth in rural areas is inevitable, but we feel that the term “sustainable” is not explained adequately. What may seem sustainable to PCC may not appear that way to a rural parish. <p>The Shared Vision</p> <ul style="list-style-type: none"> • We endorse the aim (p. 3, point 5) of improving joint working between PCC and parish councils, to enable services to be delivered more efficiently and appropriately. • The list of themed headings (p. 4) has much in common with XXX’s Parish Plan. However, because maintenance of rural character and culture and heritage have been incorporated in Economics (p. 4, f), we feel that they have been downgraded. In our opinion, they are not mere economic assets, rather they have an intrinsic value that underlies all six themes (a - f). We suggest that Maintenance of rural character, local culture and heritage should be given prominence as an over-arching principle linking the six themes, and that it should be shown as such in the accompanying diagram. • We would like greater clarity about the extent of data gathering that parish councils will be expected to undertake, in order to monitor success (p. 3, point 3). • We find the phrase “maximise equal liveability opportunities” (p. 3, last line) difficult to understand. <p>Parish Charter</p> <ul style="list-style-type: none"> • We very much welcome the acknowledgement that parishes need to retain distinctiveness (p. 6, line 5) but we are unsure what is meant by building “community resilience”. • Point 2.8 (p. 7) states that Peterborough City Council will “Seek comments from parish councils before making decisions”. We think this should be reworded to say “Seek and take into consideration comments from parish councils before making decisions”.

	<ul style="list-style-type: none"> • Point 2.15 (p. 7) says that all parish councils will be treated equally “on merit”. This is a value judgement. Is our performance to be judged by PCC and what are the criteria? • The section on Devolved Services and Assets (p. 7) is very open-ended. It is clear that PCC is to devolve services to parish councils, but we are given no idea of the extent of this, nor of what would happen if parish councils do not wish to take on the responsibility. Would services be reduced or even removed? How much extra work would parish councils be capable of absorbing? We feel that full account should be taken of the fact that parish councils have limited capacity for fund-raising and for finding the time and expertise for contract management. • There is no firm promise of financial support in return for devolution of services, only mention of “formal agreements” (p. 7, point 3.4). We feel there should be an undertaking to make “adequate financial arrangements”. Under Finances (p. 8) there is an admission that there are no additional funds for implementing the Charter and that even continuing to cover the costs associated with elections and referenda will depend on a mandate from national legislation (p. 8, point 4.3). We appreciate the financial pressure on the City Council, but we feel that the burden cannot be unfairly passed to parish councils. • The requirement to budget for a minimum of three years (p. 8, point 4.5) means that parish councils need to be notified of the amount of the precept three years in advance.
6	<p>Supportive of the document and feel that this would be an improvement from where things are at present. If everything that is included is achieved XXX would be very happy. The concern is that it is not achievable and what resources are going to be made available to support Parish Councils. It would be useful to understand what the effect this will have on local Parish Councils. This is of concern to XXX, as they do not have the resources to take on additional responsibilities on their own. We would want to join with larger Parish Councils to do this.</p>
7	<p>Pleased that recognition given to reflect the valuable role Parish Councils play and the agreement is also a demonstration of PCC's strong commitment to improve joint working relations.</p> <p>Parish Charter</p> <ul style="list-style-type: none"> • Agree that all policies, procedures and strategies that form part of the overall community strategy will have a direct or indirect relevance for rural issues. This vision and supporting Parish Charter will direct that all existing and emerging policies, procedures and strategies are ‘rural proofed’ to ensure the implications for rural communities are an integral consideration in their development and delivery. • Agree with shared vision objectives • Common strategic priorities plan under themed headings do NOT include Rural Policing. This is a priority for rural communities as they feel vulnerable and MUST be included. <p>Partnership Working for Communications and Engagement</p> <ul style="list-style-type: none"> • Advise each other in advance of key personnel changes (e.g. Council Clerk or the Head of Planning Services). This should also include Peterborough City Council section heads and their responsibilities as since outsourcing has taken place, Parishes do not know who to contact with an enquiry. Agree with items 2.8 through to 2.21
8	<ul style="list-style-type: none"> • I have some reservations about the ‘Action Plan’ unless it is managed and its performance monitored effectively to ensure genuine actions are delivered with real and measurable benefits within a realistic timescale. Strategy, aims and vision are all necessary and laudable steps on the way but they don’t of themselves get things done.

	<ul style="list-style-type: none"> • However, anything that will ensure services are delivered more efficiently and meet the needs of rural communities has to be a good thing. Similarly, an improvement in joint working between the city council and parish councils is obviously desirable and in principle the proposed Rural Vision and Parish Charter could enable this, if properly implemented by all parties. So I would be supportive of this initiative, in principle.
9	<ul style="list-style-type: none"> • At Parish Council meeting on 13th July 2015 XXX Parish Council were in agreement that this was a valuable and well thought out document
10	<ul style="list-style-type: none"> • Most of the individual matters listed for the parties to act upon cannot be disputed as beneficial aspirations for all concerned. • However, the parish council is unconvinced that actions will follow on from words. In the last six months, since the city council budget proposals for 2015/16 were published, our parish council has made a number of enquiries about the devolution of services, or contributions to city council provided services, as we may be interested in trying to maintain existing standards in our area. We have not received any responses from PCC with the information needed in order for us to decide whether to take further action upon these matters. This is not a good portent for the fulfilment of those objectives listed in the charter. • A charter is fine and we have no objection to its adoption; but to realise the stated objectives will need a lot more education – particularly for parish councillors. Bullet points 2.13 and 2.19 should be at the top of the lists and be pushed hard to ensure that parish councils/councillors are better informed and knowledgeable about what can be achieved.
11	<ul style="list-style-type: none"> • XXX broadly support the ethos and sentiment behind the proposed rural/parish charter. Increased democracy and greater access to training and decision making is something which we should strive for. We do have reservations about the movement towards devolution of services. This would appear to be a precursor to huge cuts in parish precepts unless we take on additional services from the local government. • The vagueness of the proposal as it stands is our greatest concern. There are no examples, best practice or outlines as to how this would work. • As a consequence it appears that this is a thinly veiled attempt to pass huge swathes of services to parish councils. We cannot agree to this proposal as we are not equipped financially or with the time to look after all the services in our local community. That is not because we do not want to, but our councillors are volunteers and work full time. • Under the current proposals we could possibly be responsible for all maintenance work, highways, mental and physical health services not to mention other services such as transport. Whereas full council has a full time support network to deal with such issues, local volunteers do not. We are aware that the current plans are to encourage parish councils to apply for additional powers. Yet there is no assurance that this process will be forced upon parish councils to receive a sustainable precept. • If the proposal was to offer support to parish councils to seek partnerships with other parishes to improve broadband connectivity, or to roll out a project to improve the community, then we may look differently upon this. Having powers to create new services is very different from taking on existing services. • Until further work is done on this charter we will view its current status as an euphemism for further cuts and we will not support it unless further work is done to set out the parameters of what will be devolved.
12	<p>Rural Vision</p> <ul style="list-style-type: none"> • We are not a rural Parish Council and therefore have no comments. <p>Parish Charter</p> <ul style="list-style-type: none"> • We accept the comments made in paragraphs 2.1-2.7 and endorse the sentiment

	<p>expressed therein, but add "and seek to consult in advance" to 2.4.</p> <ul style="list-style-type: none"> • We are in favour of the comments in paragraphs 2.8-2.16 although we would add that this is not happening at present. We, from experience, have doubts that this will actually work in practice. In response to consultations, there should be reasoned answers, sufficient background material and policy changes should be openly explained. • We endorse paragraphs 2.17-2.21. • In so far as paragraphs 3.1-3.4 are concerned we can only repeat that this is not happening at present We would like clarification that if we take on services then we will not have any funding received from Peterborough City Council stopped within a few years and then be expected to fund the services altogether. There needs to be some understanding of how long term the proposal is, and reasonable notice given of services being devolved. • We can agree paragraphs 3.5-3.6. • If paragraphs 4.1-4.3 are adhered to then we accept what is said. • We accept what is said in paragraphs 4.4 and 4.5 but we must have all the information in good time to decide if we can liaise with residents and set the precept. We cannot have what happened this year when we were asked in January to help with a project but we had to decline because we set the precept for 2015-2016 in November 2014. We can only prepare a 3 year plan if we have all the information from Peterborough City Council for the same period. for example we have been advised that play equipment is coming to the end of its natural life and when that happens Peterborough City council will not be renewing the equipment. Despite asking for more information this had not been forthcoming. Plans can only reflect what is known about. • We agree with 5.1.
13	<p>Rural Vision</p> <ul style="list-style-type: none"> • With the boundary review some of the numbers and the maps are out of date, otherwise excellent. <p>Parish Charter</p> <ul style="list-style-type: none"> • Excellent document
14	<ul style="list-style-type: none"> • "A strong rural voice is vital" • to address all these issues it is vital XXX has strong representation of a dedicated City Councillor in what will be an area covering over half the rural area, one size does not fit all. <p>Parish Charter</p> <ul style="list-style-type: none"> • The Parish Charter relies heavily on PCC fulfilling their obligations. Does the Charter provide means for the City Council to be held to account if necessary? • With financial economies and rising level of crime does policing figure in the Charter?
15	<p>Parish Charter</p> <ul style="list-style-type: none"> • I have no problem with the Parish Charter. That strikes as being relevant and practical. (My only reservation is that as a small parish council giving 3 year budget forecasts (para 4.5) becomes difficult due to the effect of unexpected expenditure demands). <p>Rural Vision</p> <ul style="list-style-type: none"> • I am very uneasy about the Rural Vision though. The words on page 3, The Shared Vision, are ok, but the massive annual action plan is inappropriate in my view. It's incredibly wide-ranging themes surely should apply to the entire local authority area, not just 'the rurals'. Either it should be amended in this way or, better, it is trimmed and focussed to apply to the rural areas only and to those service areas over which the Parish Councils are likely to have a role in service delivery.

16	<p>Appointed Cabinet Member</p> <ul style="list-style-type: none"> • It is noted this member should champion rural issues - but urban issues also come before parishes, would it not be advantageous to have a member of the planning/environment committee also as a champion? <p>Parish Liaison Forum</p> <ul style="list-style-type: none"> • More emphasis should be placed on these meetings - perhaps a consultation to co-ordinate and obtain convenient times for meetings - suiting maximum members. <p>Housing Associations</p> <ul style="list-style-type: none"> • As Peterborough has No council houses - more involvement/co-operation should be encouraged.
17	<ul style="list-style-type: none"> • Pleased that PCC wishes to strengthen and maintain the relationship with Parish Councils (P6) - Positive statement, but the PCC usually have objections overruled! • Also, P6 items 2.1 and 2.2 would be extremely helpful as often information from PC to PCC is not passed on to new personnel. • Page 7 items 2.8, 2.9, 2.14, 2.19, 3.1, 3.2, 3.3 and 3.5 would be positive moves. • Am doubtful that precept/funding would be available to fund improved links.
18	<p>Positives</p> <ul style="list-style-type: none"> • overall XXX support the idea of PCC working more closely with PCs for a more effective delivery of services. • agree that supporting PCs in maintaining our particular characteristics and strong local identities, and unique heritage is vital, especially with any future development. • they agree that the Parish Liaison Group is a good means to exchange information and share ideas. • they agree with the common priorities, the requirements of the partnership working agreement, and the presence of 4 PC reps on PCC scrutiny group. <p>Concerns</p> <ul style="list-style-type: none"> • there is concern over the extra funds that may be needed for implementation. • the ideal of self sufficient local communities is good, however PC sizes vary and we have very limited funding - will extra funding be needed/available? • Due to the number of aims and objectives, they would want to see a detailed action plan on a yearly basis, and how it will be monitored to ensure efficiency? • the process allows for services to be devolved, however, should there be a process for the reverse??? • there is some concern that increased use of volunteers may be required to provide services if budgets are cut once they are devolved... • Who is the Cabinet Minister nominated to champion rural causes, please?!
19	<ul style="list-style-type: none"> • We feel that if fully implemented the Vision & Charter will help with the development of rural communities and the countryside. • We do not believe that there are any specific factors that have been left out. • We think that the Charter will help Parishes to work more effectively with the PCC. One area that we remain concerned about is the precept information that will be required in the future. We do however accept that this is a matter that can be addressed at the Parish Liaison Forum.
20	<p>I am pleased to support the draft document as presented. Items 2.8 and 2.12 of the partnership working will be much appreciated in the Parish.</p>

21	This is a positive document which seeks to promote effective communications between rural communities and Peterborough City Council. If implemented effectively it could have positive results.
22	In principle I think it is a good document and look forward to its implementation, but trust it will not increase bureaucracy.
23	...a well thought out plan and will get our Parish Council to sort out budgets well in advance. We should be able to rely on PCC to meet their obligations now we have a structured form.
24	The parish charter is an excellent idea and lists the areas which councils should certainly act upon and contribute to – but will they? In most cases I doubt it, at least not without pressure being put on them to take more interest in their communities and act in a more efficient manner. Bullet point 2.19 should be at the top of the list. The Sustainable Community Strategy is a nonsense. Substantial growth is not sustainable and destroys our environment; the words are contradictory. I support the majority of the proposals and objectives contained within the charter.
25	Cllrs generally welcomed this document and felt that the charter was designed to allow parish councils to take the initiative in seeking to improve services & facilities by working with the city council. There was some concern that the wording of the document left open the possibility that it may be used to foist services on parishes against their wishes and without adequate funding. The clerk was asked to convey positive feedback to the authors of the report but suggesting inclusion of a veto by the Parish Council.
26	<Comments on wording (plain English) received from one further respondent.>

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Rural Vision and Parish Charter 2015

Background

Peterborough is made up of a total of 24 wards, five of these wards can be considered rural, under the Office of National Statistics definition which defines areas as rural if they are outside of settlements with more than 10,000 resident population. These wards are Glinton and Wittering, Newborough, Northborough, Eye and Thorney, and Barnack. (In May 2016 the wards will become Glinton & Castor, Wittering, Barnack and Eye, Thorney & Newborough.)

In Peterborough, approximately 12% of the population can be considered as living in a rural ward.



- Our rural area is made up of...
- 5 Wards
 - 23 Parishes
 - 21,776 residents = 12% of total Population
 - 26,307 Hectares = 77% of total Land Mass
 - Growth in population over last 10 years of 2,678 people (10% of overall city's growth)

The rural areas and villages of Peterborough are valued as an important asset now and for the future of Peterborough. They have strong independent local identities and sense of heritage and belonging, choosing to retain their rural way of life, supported by their own social and economic structure (e.g. schools, church, pubs, small businesses), enabling their communities to be viable long term and to evolve.

Peterborough's rural communities, including boundary urban/rural areas offer countryside of great natural beauty, open landscapes, accessible green spaces rich in wildlife and areas and buildings of historical interest for the benefit of all. They offer viable places to live and work, visit and enjoy – for their communities and the people of Peterborough and beyond.

Conserving this unique heritage will be an important part of the future development of Peterborough, contributing to our wider ambitions to 'grow the right way' and be recognised as the national environment capital.

Sustainable Community Strategy

Peterborough's sustainable community strategy aims to deliver a bigger and better Peterborough through improving the quality of life for all.

The vision and priorities are to:

- Create opportunities, tackle inequalities
- Create strong and supportive communities
- Create the country's environmental capital
- Deliver substantial and sustainable growth

All policies, procedures and strategies that form part of the overall community strategy will have a direct or indirect relevance for rural issues. This vision and supporting Parish Charter will direct that all existing and emerging policies, procedures and strategies are '*rural proofed*' to ensure the implications for rural communities are an integral consideration in their development and delivery.

Ownership and governance for the Rural Vision and Parish Charter for Peterborough

A strong rural voice is vital to ensure that the challenges and opportunities facing rural areas are managed in a way that both supports and empowers rural communities and the people who live and work in them.

A Rural Vision and Strategy for Peterborough was originally developed in 2008 by a working group comprising Parish representatives, the Cambridgeshire and Peterborough Association of Local Councils (CAPALC) and the Greater Peterborough Partnership (GPP). The aim was to develop a long term and sustainable framework for engaging the rural communities.

Today all Parish Councils in Peterborough have the regular opportunity via the Parish Liaison Forum to network with peers, share information and best practise and identify and embrace opportunities for working together to address mutually common themes that impact across all areas.

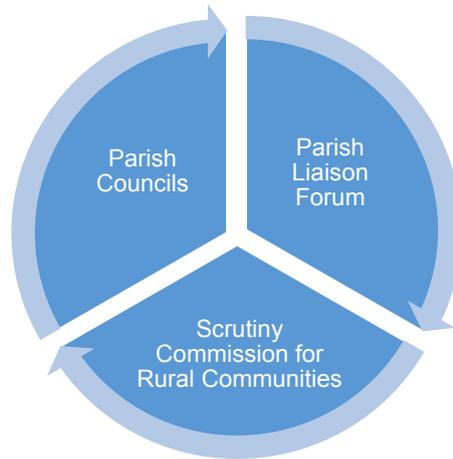
The Parish Liaison Forum now also have a working sub group with a remit to:

- Plan and prepare the agenda for the quarterly Parish Liaison meetings, ensuring these networking opportunities provide educational and informed items of interest and benefit
- Plan and prepare the Annual Parish Conference
- Support and promote the exploration of local interest groups to establish new Community Councils in unparished areas of the city
- Support and promote the role and opportunities of Parish/Community Councils in the current living and working environment
- Develop and implement the Rural Vision and Parish Charter

The Rural Vision will be delivered via the Parish Councils, communities, and the statutory, voluntary and wider civil society sectors, all of whom will be encouraged to adopt the vision, supporting action plan and the Parish Charter.

APPENDIX 2

Up to 4 representatives of the Parish Liaison Forum are co-opted to the Council's Scrutiny Commission for Rural Communities. This governance structure represents the mutual agreement for the City Council to work in partnership with the Parish Councils so that services are delivered more efficiently and meet the needs of the rural communities.



The Shared Vision

The Rural Vision aims to provide a framework for achieving sustainable and viable rural communities in Peterborough and outlines how Peterborough City Council will work in partnership with Parish Councils to ensure that services are delivered more effectively and meet the needs of the local rural (and urban) communities.

Objectives

1. To recognise and promote current activities and programmes that support rural communities
2. To identify the priorities within rural communities to inform linked strategies and plans
3. To provide baseline data and information from which to measure success
4. To develop, implement, monitor and evaluate an annual action plan to ensure continuous alignment and ability to influence strategic priorities locally and across the city
5. To develop a Parish Charter for Peterborough to *'Improve joint working between the city council and Parish Councils so that services are delivered more efficiently and meet the needs of the local community'*

Delivering the shared vision

An annually refreshed working Action Plan will reflect the strong vision of Peterborough City Council to support Parish Councils achieve their aim to:

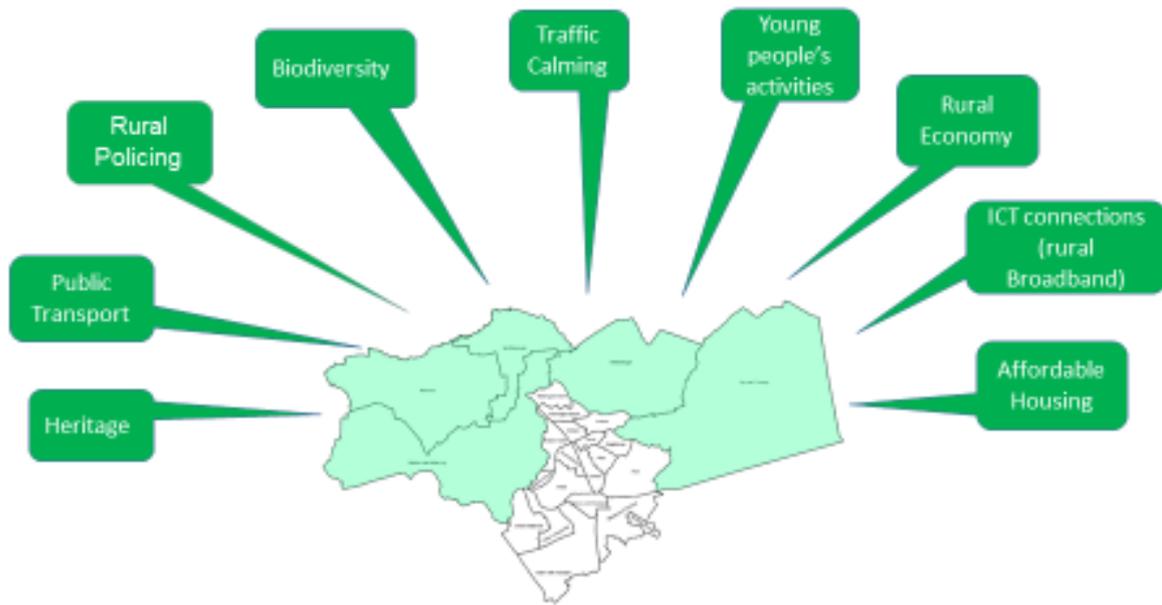
- Build ability to be self-supporting, independent rural communities
- Address and challenge infrastructure improvements that ensure rural communities are able to maximise equal opportunities to enhance the quality of life

APPENDIX 2

Common strategic priorities will be captured in the action plan under the following themed headings:

- a. Transport, Utilities and Communications (*incorporating: transport networks; public realm; waste management; electricity, water, gas and ICT connections; public transport; road safety and traffic calming*)
- b. Education and Skills (*incorporating: pre-school, primary, secondary and post-16 education; apprenticeships*)
- c. Environmental Sustainability (*incorporating: flood risk management; carbon emissions reduction; strategic green open spaces; biodiversity conservation; built environment conservation*)
- d. Community and Leisure (*incorporating: affordable housing; community buildings; community safety; parks and open spaces; sports and recreational facilities; crematorium and burial grounds; libraries, museums and lifelong learning; public footpaths and bridleways*)
- e. Health and Wellbeing (*incorporating: Primary Health Care facilities; emergency services*)
- f. Economics (*incorporating: social and micro enterprises; farm diversification and productivity; tourism, culture and heritage; support for village shops and pubs; maintenance of rural character*)

Common Themes across Peterborough's Rural Communities.



Reference and useful information: For more information regarding Parish Councils, PCC Scrutiny Commission for Rural Communities and CAPALC refer to: www.peterborough.gov.uk/



Parish Charter for Peterborough

Foreword

“Peterborough City Council recognises the significant role that Parish Councils have in the lives of Peterborough’s diverse communities.

“This Charter has been developed in partnership with Peterborough’s Parish Councils and represents a mutual agreement to improve joint working between the city council and Parish Councils so that services are delivered more efficiently and meet the needs of the local community.”

Cllr Nigel North, Cabinet Member for Communities and Environment Capital.

“Parish councils have long been independently providing services to their communities. They have revenue raising powers to fund projects and the provision of services for the benefit of their residents.

“With central Government’s declared aim of dramatically reducing their financial contribution to local authorities it is time for parishes to cooperate better amongst themselves and with Peterborough City Council. In this way we can try to mitigate the effects of the cuts and continue to meet the needs of our communities.

“The Rural Vision and Parish Charter are an important step towards effective collaboration in local government.”

Henry Clark, Chair of Cambridgeshire and Peterborough Association of Local Councils

CONTENTS

1. *Introduction*
2. *Partnership Working for Communications and Engagement*
3. *Devolved Services and Assets*
4. *Finances*
5. *Monitoring and Evaluation*
6. *Key Contacts*

APPENDIX 2

1. Introduction

The Peterborough Parish Liaison Forum, which comprises all Parish Councils in Peterborough, together with the Peterborough City Council have agreed to publish this Charter, which sets out how they aim to work together for the benefit of local people.

The Charter is designed to support parishes in retaining their distinctiveness while providing a framework that ensures opportunities are embraced and the need to build the ability to withstand external forces is recognised.

Peterborough City Council acknowledges the important role that Parish Councils play as the first tier of local government. Peterborough City Council believes that Parish Councils can be very effective by influencing and shaping the decisions that affect their communities in the following ways:

- ❑ They offer a means of devolving certain services and of revitalising local communities
- ❑ They can represent the views of their area and effectively influence the development of policies and services
- ❑ They can provide valuable feedback on how Council services are working in their area and how changes in policy are likely to affect the local community

Peterborough City Council wishes to strengthen and maintain the relationship with Parish Councils and the local communities they serve in a spirit of partnership and consultation. In turn, Parish Councils recognise the strategic role of Peterborough City Council and that they have to achieve a fair distribution of services across the city as a whole.

This Charter sets out the broad principles upon which Peterborough City Council and Parish Councils will work together. All parties agree to develop and support a process for how the relationship will work in practice.

2. Partnership Working for Communications and Engagement

Both parties will:

- 2.1 Advise each other in advance of key personnel changes (e.g. Council Clerk or the Head of Planning Services)
- 2.2 Make information available to each other and to the public, electronically as the preferred method of choice, as well as other formats
- 2.3 Endeavour to ensure that the customer experience is 'right first time' regardless of service approached with the enquiry
- 2.4 Engage with each other in advance about proposed changes to the operational services they provide. This includes levels of service and/or frequency of service
- 2.5 Seek opportunities for economies of scale and value for money through individual, consortium or clustering arrangements where possible
- 2.6 Respect and promote the role of elected councillors as representatives of their communities
- 2.7 Promote active democracy to ensure communities are able to have a say and help to develop a shared vision, identity and sense of belonging

APPENDIX 2

Peterborough City Council will:

- 2.8 Seek comments from Parish Councils before making decisions which affect the Parish Council's residents or the Parish generally
- 2.9 Allow Parish Councils a reasonable time to make comments in response to consultations (this period may be determined by statutory consultation requirements)
- 2.10 Circulate information / news of interest to Parish Councils
- 2.11 Signpost customers to local Parish facilities where available
- 2.12 Offer support for the development of Parish Council websites where needed
- 2.13 Organise, via the network of the Parish Liaison Forum, information events, training and/or briefing sessions
- 2.14 Arrange for relevant officers to attend Parish Council meetings when appropriate
- 2.15 Treat all Parish Councils equally on merit regardless of size
- 2.16 Support the exploration of establishing new Parish Councils in areas that have demonstrated a desire for neighbourhood governance

Parish Councils will:

- 2.17 Adopt arrangements which enable them to respond to Peterborough City Council consultations in a timely way
- 2.18 Encourage direct participation from the Parish Council and their local community in the implementation of activities to support the Sustainable Communities Strategy
- 2.19 Attend information, training and briefing events organised by Peterborough City Council and where possible provide local venues to host these events
- 2.20 Nominate representatives to be co-opted to the Scrutiny Commission for Rural Communities
- 2.21 Promote the services and events of Peterborough City Council amongst the local community and make information available for residents via local means.
- 2.22 Enable training for Councillors and staff

3. Devolved Services and Assets

Peterborough City Council will:

- 3.1 Develop and publish criteria against which requests for the devolving of services to Parish Councils will be considered
- 3.2 Formally consider and respond to requests from Parish Councils for the devolving of services
- 3.3 Respond to requests from the Parish Council to 'enhance' a service provided by Peterborough City Council through payment of a contribution (or other means agreed)
- 3.4 Put in place formal agreements, including financial arrangements, to clarify the arrangements and deliver enhanced services within the agreed terms

Parish Councils will:

- 3.5 Prepare an appropriate business case to demonstrate how local services will be managed if seeking to do so or if wishing to exercise powers for the first time. The business case must prove the capacity to finance and deliver the service and show the benefits for the local community
- 3.6 Submit formal requests, with sufficient notice, to Peterborough City Council if it wishes to contribute towards an enhanced service.

APPENDIX 2

4. Finances

It is noted there are no additional funds available for implementing the Charter. The Charter is established with the principle of finding innovative ways of maximising contributions and benefits to make the best of limited resources that respond to local need in the most cost effective way.

Peterborough City Council will:

- 4.1 Consult on proposed changes to service provision and budget implications in a timely manner
- 4.2 Provide information to support Parish Councils in determining their precepts
- 4.3 Meet the administration and staff costs associated with elections and Neighbourhood Plan referendums whilst national legislation mandates the council to do so

Parish Councils will:

- 4.4 Provide precept information by the mutually agreed deadline
- 4.5 Implement financial planning procedures that produce budget forecasts for a minimum of 3 years

5. Monitoring and Evaluation

- 5.1 The Charter and any associated delivery framework will be reviewed on an annual basis by the working group of the Parish Liaison Forum. The first review will take place in March 2017.

6. Key Contacts

Ian Dewar- CEO, Cambridgeshire and Peterborough Association of Local Councils (CAPALC)

Email: ceo@capalc.org.uk

Tel: 07802 824428

CLlr Nigel North - *Cabinet Member for Communities and Environmental Capital and Chair Parish Liaison Forum 2015/16*

Email: nigel.north@peterborough.gov.uk

Tel: 07572 463929

Henry Clark – Chair Cambridgeshire & Peterborough Association of Local Councils and Chair Parish Liaison Forum Working Group

Email: henryclark@iee.org

Tel: 07708 197522

APPENDIX 2

Cate Harding – PCC Community Capacity Manager

Email: cate.harding@peterborough.gov.uk

Tel: 01733 317497

Caroline Rowan – PCC Assistant Community Capacity Manager

Email: caroline.rowan@peterborough.gov.uk

Tel: 01733 864095

This Charter is signed by:

Chair of the Parish Liaison Forum

Chair of CAPALC

CEO CAPALC

Chair Parish Liaison Forum Working Group

Leader of Peterborough City Council

CEO Peterborough City Council

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SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 5
7 September 2015	Public Report

Report of the Youth in Localities Team Manager

Report Author – Matt Oliver
Contact Details – 01733 864560

ENABLING YOUTH WORK IN RURAL COMMUNITIES

1. PURPOSE

- 1.1 This report contains information to support scrutiny to understand the different types of Youth Work, the rationale for the placement of Targeted Youth Work across Peterborough and recommendations for rural areas to consider when thinking about youth engagement and participation in decision making.

2. RECOMMENDATIONS

- 2.1 That the Commission scrutinises the content of this report and considers the models proposed as a way of securing universal youth work in rural areas.

3. LINKS TO THE SUSTAINABLE COMMUNITIES STRATEGY

- 3.1 Positively engaging with young people and supporting them to be their best directly supports the overall aims and ambitions of the whole Sustainable Communities Strategy.

4. BACKGROUND

- 4.1 This report provides detailed information about youth work provision across Peterborough and drills down into rural-specific activity. It also describes the resources available, and suggests ways of achieving universal youth work support across our rural communities.
- 4.2 The Scrutiny Commission requested this report as part of the overall scrutiny and development of key services for rural residents and communities. It links closely to the new proposed Rural Vision which aims to ensure that the unique needs and perspectives of rural areas are both understood and protected.

5. KEY ISSUES

5.1 The rationale for placement of existing resources

- 5.1.1 Since 2012 City Council Youth Work resources have been placed, generally, within the top 10 most challenging wards with a further piece of work being done in 2014 to identify 10-15 high scoring Lower Super Output Areas¹ as set out in **Appendix 1**. Youth Work resource is also directed toward referrals from the Connecting Families, Early Help and Children's Social Care services as well as linking to Police Panel priorities and Neighbourhood Delivery Team plans.

¹ Lower Layer SOAs were first built using 2001 Census data from groups of Output Areas (typically four to six) and have been updated following the 2011 Census. They have an average of roughly 1,500 residents and 650 households.

5.1.2 This piece of work outlined in appendix 1 was completed in order to understand how the Youth in Localities Team could make best use of its resources to target those communities most likely to be in need of services.

5.1.3 The document brings together a range of indicators:

- Multiple Deprivation (Children and Young People Score)
- Count of Young People aged 15 – 24 years
- Unauthorised Absence in all Schools by home address
- Count of Criminal Offences 15 – 24 years by residence
- Free School Meal eligibility
- NEET rate
- ASB incidents with youth marker
- Count of identified families in Connecting Families Programme
- Number of households in 3 or 4 deprivation dimensions
- Proportion of families on low income

5.1.4 As indicated within the report at appendix 1 there are no rural areas that come within the top 10 – 15 areas. Rural Lower Super Output areas rank as follows:-

- Eye and Thorney 35, 87, 91, 94, 103
- Glinton and Wittering 95, 97, 99, 103,
- Barnack 107, 111
- Northborough 108,111

5.2 Resources Available

5.2.1 The Youth in Localities Team consists of 15 full time equivalent posts with 23 individual staff. The team structure is attached at **Appendix 2**. The roles within the team range from fully qualified senior youth workers responsible for managing and co-ordinating locality areas through to part time youth support workers with minimal accountability. The team also deliver the National Citizens Service Programme and co-ordinates the Duke of Edinburgh Award scheme that are Universal Services, open to all young people.

5.3 Youth Work Output

5.3.1 In the year 2014-15 there were 7,219 attendances at the 541 sessions delivered to an average of 350 individual young people per month across the whole of the Peterborough area.

5.3.2 **Appendix 3** shows the percentage of population that we have engaged across Peterborough with the darker colours indicating that more young people from those areas have attended. As can be seen we have been successful in engaging with young people from most of the targeted areas. The Council is using this data to determine the areas where we need more by cross-referencing level of need against attendance – Stanground for example is identified as a priority area but with no youth work attendances over the last year.

5.3.3 There are however a small number of examples of rural youth work delivery which exist due to the determination of individuals within communities who have a passion to provide services in their areas. Specifically:

- **Eye Youth Group:** There is an open access youth group in Eye which is supported by a part time Council Youth Worker and a volunteer. There were 24 sessions run between 2015-16 with 45 young people as members. This youth group is an example of how the Council can positively work together with community members to support youth activity, although recently the group has dwindled in number and does need to be supported to engage with the right young people to prevent issues of ASB and criminal damage in the local area.

This has meant that additional youth work services at increased cost have had to be put in place to react to the issues, rather than being proactive in prevention.

- **Glinton Youth Group:** At the request of local Councillors two volunteers were supported to re-open the Glinton youth group under the oversight of the Council. However in the 12 months that this group has been running there have been no more than 4 regular attendees and on many occasions only 1 young person. Despite the efforts of the very experienced volunteer this seems to have been a service that is not used by young people in the area.
- **Barnack:** In 2014 local community members were supported by the National Citizen Service to raise money to open a local youth group in Barnack. This group was supported in developing policy and processes by the Council but was also helped by affiliating with the Kings Cliffe youth group.

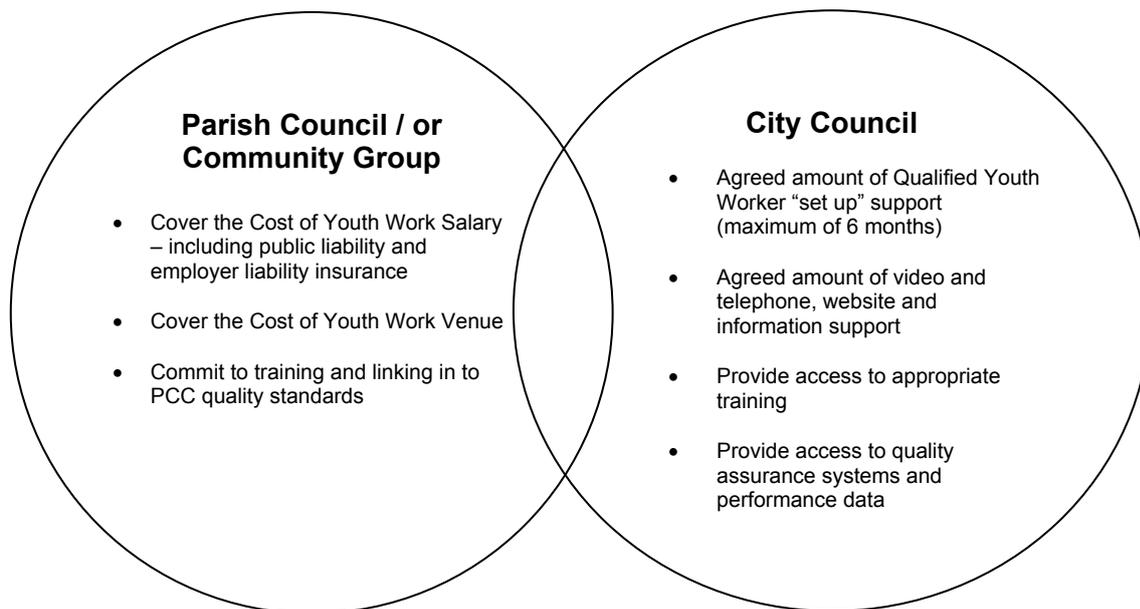
5.4 Links to schools and Early Help services

- 5.4.1 Youth Workers are linked in to all schools in the City and also fully integrated in to the Early Help and Connecting Families process, which means that all young people, including those in rural areas who meet the criteria, have access to a range of Targeted Young People's Services including issue-based youth work and mentoring.
- 5.4.2 From the 70 active mentoring cases that are open to the Youth in Localities team, two are currently living in rural areas. Both of these young people are from Eye.

5.5 Enabling universal youth work to be run by communities

- 5.5.1 While all areas may not experience the same intensity of issues involving young people, or demonstrate the same level of concern, there are still good reasons to ensure that young people are engaged in their communities. Young people can be a massive resource if engaged in the right way, helping communities to grow and to become self-resilient and more dynamic. Supporting young people to collaborate with true decision making and social action can also prevent ASB, community tensions and crime.
- 5.5.2 Three important points to take into consideration in the recommendations of this report are:
- i. Resources remain reduced across the Council against the context of an increasing population
 - ii. Government strategy is focussed on localism and enabling communities to design their own services
 - iii. With the right support Parish Councils and local community groups are best placed to understand the needs of local young people and have the mandate to enhance youth services already offered by the Local Authority

5.5.3 With the above points in mind this report proposes a youth partnership model between the City Council and Parishes or other community groups to enable Universal Youth Work to take place. The proposed conditions and agreements of this partnership would be bespoke to individual communities but the core model would be:



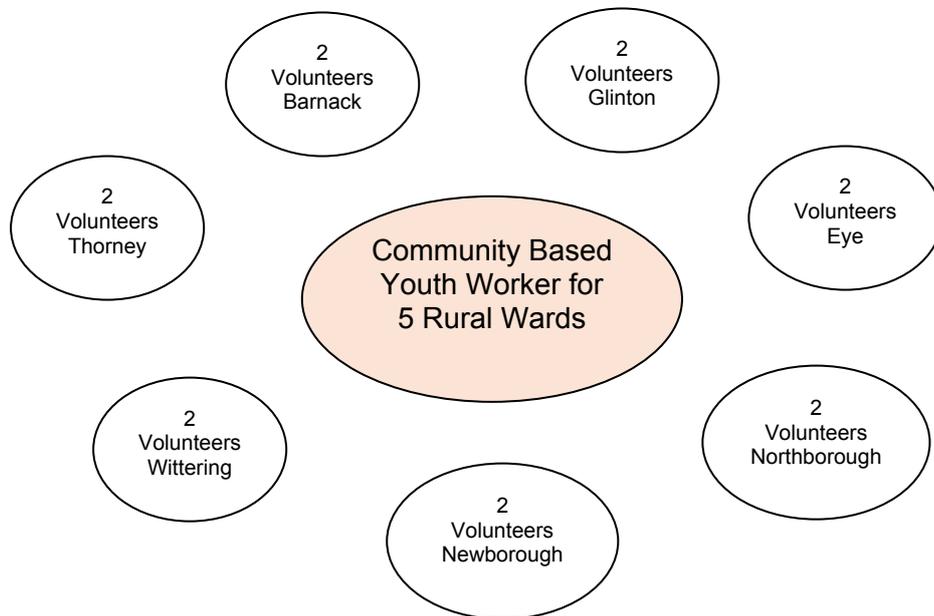
5.5.4 Guideline Costs

To assist the Commission to understand the potential costs of this delivery model some guideline costs and a model diagram are below:

Job Title	Role	Cost
Qualified Community Based Youth Worker	Lead on planning, development, creation and delivery of provision over a designated area, supervise staff, recruit, manage and retain volunteers, be responsible for a budget	£15 - £17 per hour depending on experience Usually no less than 25hrs a week for 40weeks £15,000
Youth Support Worker 2 nd level	Lead on planning, creation and delivery of projects and sessions as directed by strategic lead. Ability to supervise staff including volunteers	£12.20 – £13.80 per hour depending on experience Can be used to run projects in blocks of 5hrs over 40weeks £2,440
Youth Support Worker 1 st level	Support activities and sessions as directed by lead youth worker	£9.00 - £11.70 per hour depending on experience Can be used to run projects in blocks of 3hrs as support over 40weeks £1,080

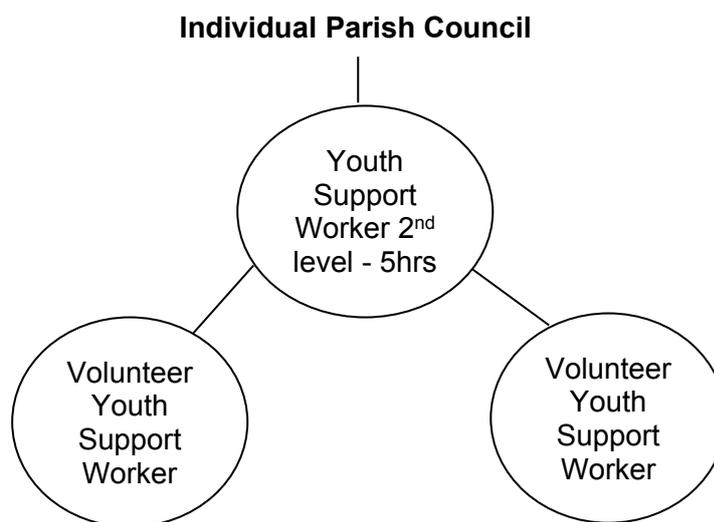
5.5.5 Model 1

The diagram below shows how a Qualified Community Based Youth Worker could support the whole of the rural area to recruit, support and retain volunteers who would engage with young people.



5.5.6 Model 2

The scale model below could be used to support Individual projects within villages, however Youth Support Workers at level 2 are less strategic than community based youth workers and would have less capacity to develop projects and volunteers.



6. IMPLICATIONS

- 6.1 As has been outlined in this report, the available youth work resource within the Council is limited and targeted towards areas of greatest concern or need. However, by building on the relationships the Council has with parish councils and by supporting and developing local volunteers, it is felt that the models described in this report are achievable and sustainable.
- 6.2 Should a different model or an enhanced version be requested however, we will need to consider the financial implications before confirming a way forward.

7. CONSULTATION

- 7.1 To date no direct consultation with, for example, parish councils has taken place other than with those already involved in different delivery arrangements referred to in section 5.3.3.

8. NEXT STEPS

- 8.1 Given the current capacity of the Youth in Localities Team, there is a need to focus services on areas of most need. This applies to both universal provision and to targeted services. This means that youth provision in rural localities is likely to be limited under the current delivery model and this will remain the case for the foreseeable future. However engaging with young people in a constructive manner to support their development into adulthood is no less important for young people who live in these areas and we are keen to identify a way forward.
- 8.2 The Commission is therefore asked to consider the proposal to develop youth services in rural areas outlined in this report. This would involve Council youth workers supporting local communities, local councillors and parish councils to develop services through the use of volunteers.
- 8.3 If the Commission sees merit in this approach, a more detailed implementation plan will be produced.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1.1 None

10. APPENDICES

Appendix 1: Youth in Localities Index
Appendix 2: Youth in Localities Staffing Chart
Appendix 3: Youth in Localities Penetration Map

APPENDIX 1

Youth in Localities Index – October 2014

1.0 Scope

A request for analysis was received from the Youth in Localities Team to the Intelligence hub for an analysis of need by location and to assist in providing targeted work by the YIL team to those areas in the City deemed as having the most need and to enable their work to be more bespoke to the young people who really need it. Currently, there are ten wards which are prioritised largely based on historic Indices of Multiple Deprivation data. The ultimate aim of this piece of analysis was to orientate the teams focus to 10 – 15 smaller geographic areas.

2.0 Key Findings

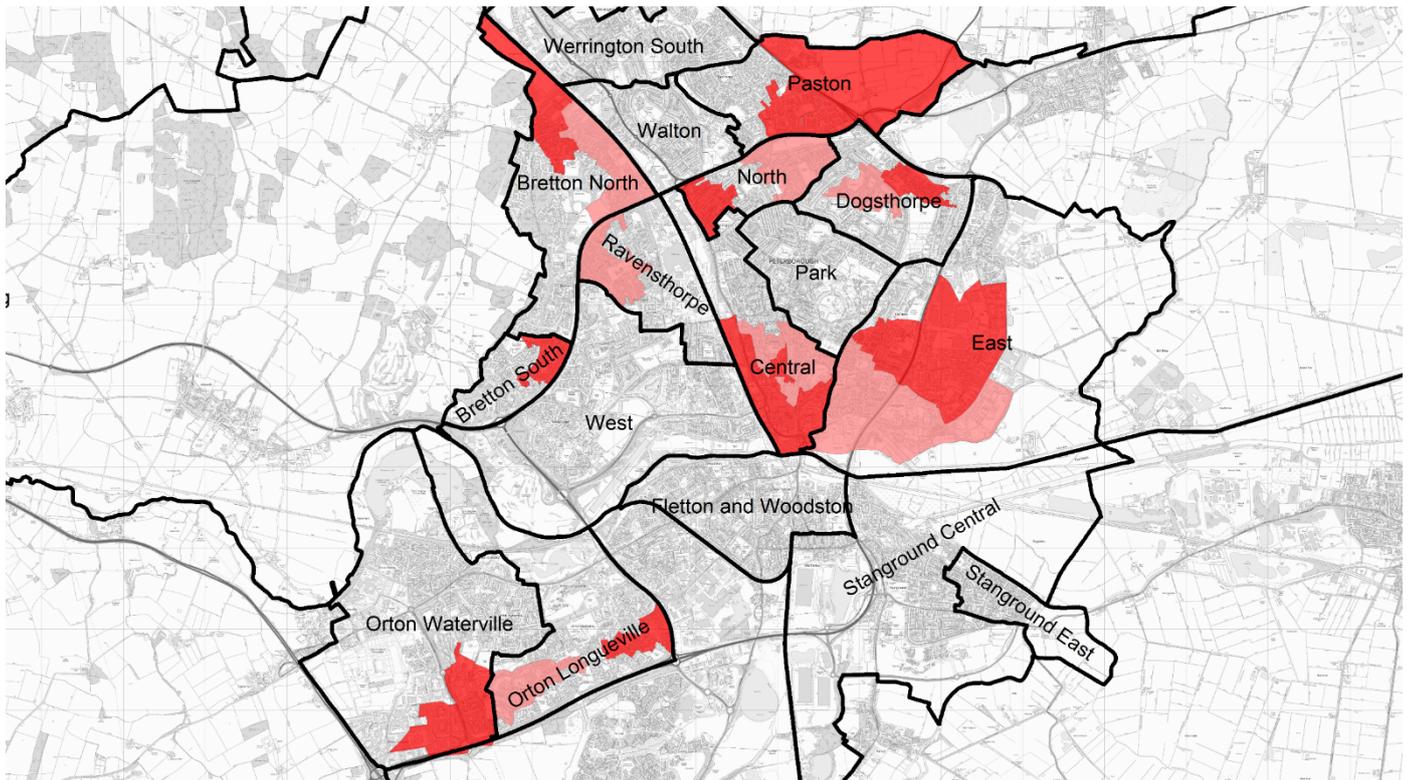
- There are clear, but not exclusive, relationships between the areas identified and those of overall deprivation levels across the city.
- Although there are some interesting observations and variances with each component part, the overall ranking should be the main focus of attention, for example; E01015637 (Orton Longueville) ranks 11th overall, though it ranks 68th for unauthorised absence, conversely, this same LSOA ranks most in need with regards to Free School Meal eligibility – a good example of high deprivation levels.
- E01015609 is regarded as the most deprived LSOA in Peterborough, it ranks in the most deprived 4% when viewed in a National context. According to the YiLI methodology, it ranks 3rd overall, though it ranks in the middle quartile (60th) for criminal offences involving a youth.
- There were identified flaws in the old methodology in that it utilised ward level data, this created a mask for some pockets of need. A good example of this is found within Orton Waterville which has one LSOA requiring the most need (Ranked 1st), and a neighbouring LSOA requiring the least need (Ranked 112nd).
- E01015653 (Park Ward) ranks 45th overall, yet ranks number 1 in terms of NEETs – improvement in this factor alone would move this area into the overall top half of all LSOAs.
- E01015643 (Orton Longueville) ranks 41st overall. This particular LSOA has the highest proportion of 15 – 24 year olds who have a crimefile record.

3.0 Overview

The table below shows, by overall rank (with 1 being the greatest need), the top 20 Lower Super Output Areas across the City which have been deemed to be those with the greatest overall need and would benefit the most from the Youth in Localities team's engagement. These areas are also highlighted on the corresponding map. Also contained within the table is each LSOAs ranking in each of the prescribed sub-domains. A full list of the outcomes for all 112 of the city's LSOAs can be found in Annex 1.

Lower Super Output Area	LSOA_name	Wardcode	IMD Children and Young People Rank	% 15 - 24 year old Rank	Unauthorised Absence - Rank	15 - 24 year old Crimefile Rank	FSM Rank	NEET Rank	Youth Related ASB RANK	CF RANK	4 or 4 Deprivation Dimensions - Rank	% Families on Low Income - Rank	Overall YILJ Rank (1 = Greatest area of need)
E01015647	Peterborough 021F	Orton Waterville	3	33	40	12	2	2	4	16	5	1	1
E01015639	Peterborough 021B	Orton Longueville	12	13	23	52	23	7	3	2	4	16	2
E01015609	Peterborough 007B	Dogsthorpe	1	3	23	60	8	2	29	4	8	4	3
E01015658	Peterborough 007E	Paston	15	36	11	22	3	13	6	16	3	12	4
E01015657	Peterborough 007D	Paston	4	21	6	7	11	22	29	4	39	3	5
E01015597	Peterborough 011E	Bretton South	34	10	4	27	6	13	51	1	35	11	6
E01015599	Peterborough 014A	Central	23	7	4	33	51	13	1	30	15	38	7
E01015616	Peterborough 013F	East	2	20	34	19	16	4	8	30	1	19	8
E01015596	Peterborough 009B	Bretton North	11	19	11	8	12	29	21	4	27	10	9
E01015632	Peterborough 010C	North	14	28	6	6	18	22	21	7	30	26	10
E01015637	Peterborough 021A	Orton Longueville	6	24	68	23	1	4	36	16	19	2	11
E01015642	Peterborough 021E	Orton Longueville	9	27	17	32	4	22	29	7	34	6	12
E01015593	Peterborough 009A	Bretton North	5	39	40	5	5	29	36	10	24	18	13
E01015611	Peterborough 013B	East	25	49	40	35	24	37	15	2	25	17	14
E01015612	Peterborough 014D	East	20	29	6	20	49	47	5	13	16	31	15
E01015600	Peterborough 014B	Central	27	17	6	3	20	13	29	44	2	15	16
E01015662	Peterborough 009C	Ravensthorpe	8	12	3	4	26	37	29	16	41	22	17
E01015664	Peterborough 009E	Ravensthorpe	10	16	11	21	19	37	62	16	6	7	18
E01015633	Peterborough 008D	North	30	68	15	13	13	75	10	10	23	14	19
E01015602	Peterborough 014C	Central	53	2	2	17	36	7	10	30	29	50	20

Dark Red equals those LSOAs ranked 1 to 10, Light red 11-20.



4.0 Methodology

The Youth in Localities Index (YiLI), was developed by the Communities Directorate's Intelligence Hub. It amalgamates crime, socio-demographic and other youth related data to produce a tool for identifying those communities most likely to be in need of the services that can be provided by the Directorate's Youth in Localities team.

The YiLI uses the Lower Super Output Areas (LSOAs) geographies, which average approximately 1,500 residents and are defined by the Office of National Statistics. Wards are divided into LSOAs, with the larger urban wards in Peterborough having up to seven.

The data that was utilised to create the index consists of the following – each at LSOA level:

- Indices of Multiple Deprivation (2010) Children and Young People Score. *
- Count of Young people aged 15 to 24 years.
- Unauthorised Absence in all schools (Pupil half days , Sept 2012 – Aug 2013) by home address*
- Count of Criminal offences with a known offender by residence.
- Free School Meal eligibility rate (%).
- NEET (Not in Education, Employment or Training) rate.
- Police recorded Anti-Social Behaviour incidents with a youth related marker.
- Count of identified Families engaged in the Connecting Families programme.
- Number of Households in 3 or 4 deprivation dimensions as defined by ONS (Office of National Statistics) utilising data from the 2011 Census.
- Proportion of families on Low Income

This above list of indicators is not deemed to be exhaustive, but were the most robust and up to date selection available at time of writing. Additional, future datasets can be included as and when available.

The average across all LSOAs for each statistic was calculated and acts as the benchmark value around which all other values are indexed. Each of these indicators were transformed and aggregated to form a single index score for each locality, these then had a relevant ranking system applied for each indicator as well as an overall rank to determine a priority of need.

i.e.

- **Output Area has a count of 57 eligible for Free School Meals.**
- **Population count of all children in OA = 221**
- **Percentage of the child population who are eligible for FSM= 26%**
- **The average for OAs with a value >0 in the City = 17%**
- **Any OA that also has a percentage value of 17% is given the index value of 100**
- **All other OAs that have different values have an index that is worked out using the formula:**
- **(Percentage in OA/Peterborough average rate)*100**
- **The OA's FSM Index = 152**
- **i.e. 26 (%) / 17%)*100**

**It is important to note that there were 'nil' returns for Unauthorised absence for the LSOAs that fall within the Hamptons, in this instance, an index score of 100 (average) was applied. This methodology was also applied to the IMD Children and Young People Sub Domain for the same area as this data was created in 2010 before the introduction of the new 2011 LSOA boundary's, therefore, the historic score for Hampton has been applied to all of Hamptons LSOAs.*

5.0 Recommendations

It is recommended that the contents of this paper be considered by the Youth in Localities team to orientate direction as to where efforts on a geographical level can be focused to achieve optimum outcomes, though it should also be recognised that there will be individuals across the city who will remain in need of support and may not necessarily reside within the identified areas of most need.

It is further recommended that this index is refreshed with the emergence of new datasets, in particular, there will be useful elements of the updated Indices of Multiple Deprivation which is scheduled to be released from DCLG in September 2015. It is also recommended that when school absence data is updated, particularly that covering the area of the Hamptons, this too should be included within this index.

Annex 1

Lower Super Output Area	LSOA_name	Wardcode	IMD Children and Young People Rank	% 15 - 24 year old Rank	Unauthorised Absence - Rank	15 - 24 year old Crime file Rank	FSM Rank	NEET Rank	Youth Related ASB RANK	CF RANK	3 or 4 Deprivation Dimensions - Rank	% Families on Low Income - Rank	Overall YLI Rank (1 = Greatest area of need)
E01015647	Peterborough 021F	Orton Waterville	3	33	40	12	2	2	4	16	5	1	1
E01015639	Peterborough 021B	Orton Longueville	12	13	23	52	23	7	3	2	4	16	2
E01015609	Peterborough 007B	Dogsthorpe	1	3	23	60	8	2	29	4	8	4	3
E01015658	Peterborough 007E	Paston	15	36	11	22	3	13	6	16	3	12	4
E01015657	Peterborough 007D	Paston	4	21	6	7	11	22	29	4	39	3	5
E01015597	Peterborough 011E	Bretton South	34	10	4	27	6	13	51	1	35	11	6
E01015599	Peterborough 014A	Central	23	7	4	33	51	13	1	30	15	38	7
E01015616	Peterborough 013F	East	2	20	34	19	16	4	8	30	1	19	8
E01015596	Peterborough 009B	Bretton North	11	19	11	8	12	29	21	4	27	10	9
E01015632	Peterborough 010C	North	14	28	6	6	18	22	21	7	30	26	10
E01015637	Peterborough 021A	Orton Longueville	6	24	68	23	1	4	36	16	19	2	11
E01015642	Peterborough 021E	Orton Longueville	9	27	17	32	4	22	29	7	34	6	12
E01015593	Peterborough 009A	Bretton North	5	39	40	5	5	29	36	10	24	18	13
E01015611	Peterborough 013B	East	25	49	40	35	24	37	15	2	25	17	14
E01015612	Peterborough 014D	East	20	29	6	20	49	47	5	13	16	31	15
E01015600	Peterborough 014B	Central	27	17	6	3	20	13	29	44	2	15	16
E01015662	Peterborough 009C	Ravensthorpe	8	12	3	4	26	37	29	16	41	22	17
E01015664	Peterborough 009E	Ravensthorpe	10	16	11	21	19	37	62	16	6	7	18
E01015633	Peterborough 008D	North	30	68	15	13	13	75	10	10	23	14	19
E01015602	Peterborough 014C	Central	53	2	2	17	36	7	10	30	29	50	20
E01015603	Peterborough 010A	Central	22	9	1	44	38	7	62	24	11	34	21
E01015608	Peterborough 008B	Dogsthorpe	29	25	23	14	7	13	74	13	33	27	22
E01015641	Peterborough 021D	Orton Longueville	18	57	17	10	9	37	39	16	43	5	23

E01015640	Peterborough 021C	Orton Longueville	24	76	23	16	33	13	39	7	52	39	24
E01015668	Peterborough 017E	Stanground Central	28	30	17	45	34	7	15	24	38	36	25
E01015661	Peterborough 010D	Ravensthorpe	56	38	65	2	46	47	10	13	40	25	26
E01015680	Peterborough 002B	Werrington North	42	15	75	28	41	7	13	30	14	23	27
E01015654	Peterborough 012E	Park	38	60	23	43	28	37	8	30	13	43	28
E01015607	Peterborough 007A	Dogsthorpe	17	35	23	66	10	56	51	16	18	9	29
E01015595	Peterborough 011D	Bretton North	33	45	15	9	15	13	85	44	17	33	30
E01015634	Peterborough 008E	North	13	94	34	40	14	47	25	30	32	12	31
E01015592	Peterborough 011B	Bretton North	21	87	17	11	30	75	23	16	49	29	32
E01015605	Peterborough 008A	Dogsthorpe	31	32	34	46	43	22	67	24	28	21	33
E01015604	Peterborough 010B	Central	7	4	17	26	35	56	74	64	9	20	34
E01015619	Peterborough 005C	Eye & Thorney	62	34	40	25	47	22	6	44	54	53	35
E01015610	Peterborough 008C	Dogsthorpe	16	48	75	34	32	29	85	30	10	41	36
E01015673	Peterborough 019F	Stanground East	26	55	48	75	22	29	62	30	21	30	37
E01015652	Peterborough 012C	Park	44	8	23	39	57	13	36	30	51	73	38
E01015663	Peterborough 009D	Ravensthorpe	19	23	48	82	17	56	51	44	12	24	39
E01015594	Peterborough 011C	Bretton North	52	44	34	65	42	29	18	30	58	43	40
E01015643	Peterborough 020B	Orton Longueville	37	83	65	1	25	47	62	64	50	32	41
E01015601	Peterborough 012A	Central	32	1	11	70	56	29	97	44	26	47	42
E01015656	Peterborough 007C	Paston	39	62	40	63	27	56	46	44	20	8	43
E01015621	Peterborough 017A	Fletton	58	51	34	73	68	7	15	44	64	55	44
E01015653	Peterborough 012D	Park	75	6	82	47	78	1	46	64	81	72	45
E01015660	Peterborough 007F	Paston	51	74	40	49	58	56	29	24	22	48	46
E01015622	Peterborough 016A	Fletton	47	47	34	48	69	13	23	64	53	71	47
E01015674	Peterborough 006A	Walton	35	53	75	57	65	56	26	64	7	40	48
E01015613	Peterborough 013C	East	40	89	23	18	48	56	51	64	44	27	49
E01015666	Peterborough 017D	Stanground Central	36	78	48	37	50	29	99	64	37	48	50
E01015678	Peterborough 002A	Werrington North	70	43	75	56	83	56	2	44	61	86	51
E01033182	Peterborough 016G	Fletton and Woodston	49	46	54	55	29	37	99	44	31	78	52
E01033180	Peterborough 023F	Orton with Hampton	99	31	57	53	52	56	51	10	80	55	53
E01015624	Peterborough 017C	Fletton	57	88	68	59	37	29	51	64	47	45	54
E01015665	Peterborough 016C	Ravensthorpe	46	22	6	15	77	75	74	64	45	65	55

E01015591	Peterborough 011A	Bretton North	55	77	75	69	21	22	67	44	70	51	56
E01015606	Peterborough 013A	Dogsthorpe	48	64	82	50	62	75	39	44	42	37	57
E01015651	Peterborough 012B	Park	71	42	65	54	72	4	46	64	85	75	58
E01015692	Peterborough 016E	West	60	26	23	31	55	37	74	90	56	51	59
E01015677	Peterborough 010E	Walton	43	61	23	80	40	75	67	64	46	42	60
E01033178	Peterborough 023E	Orton with Hampton	99	14	57	72	53	75	26	24	63	55	61
E01033174	Peterborough 022C	Orton with Hampton	99	18	57	85	31	47	39	30	66	55	62
E01015623	Peterborough 017B	Fletton	41	82	75	42	71	37	74	64	60	70	63
E01015667	Peterborough 019A	Stanground Central	45	72	68	29	44	56	67	64	79	67	64
E01015615	Peterborough 013E	East	68	63	68	38	64	56	74	64	36	46	65
E01033176	Peterborough 023C	Orton with Hampton	99	81	57	36	61	47	39	44	74	55	66
E01015670	Peterborough 019C	Stanground Central	61	71	93	58	54	47	67	30	57	73	67
E01015614	Peterborough 013D	East	54	85	48	78	59	56	62	64	65	35	68
E01033179	Peterborough 022D	Orton with Hampton - was woodston	99	56	57	30	45	75	46	44	73	55	69
E01015671	Peterborough 019D	Stanground Central	78	90	86	61	60	47	13	64	82	89	70
E01033177	Peterborough 023D	Orton with Hampton	99	73	57	89	87	56	26	24	77	55	71
E01015676	Peterborough 006C	Walton	65	37	23	97	73	56	51	64	59	68	72
E01015638	Peterborough 020A	Orton Longueville	64	95	40	67	39	75	85	64	71	54	73
E01015655	Peterborough 014E	Park	95	11	68	51	75	99	67	44	55	69	74
E01015669	Peterborough 019B	Stanground Central	59	58	93	77	81	47	39	64	68	66	75
E01033175	Peterborough 023B	Orton with Hampton	99	66	57	91	101	56	18	64	87	55	76
E01015679	Peterborough 001D	Werrington North	73	75	93	41	93	56	85	30	75	85	77
E01015672	Peterborough 019E	Stanground East	72	93	86	93	91	22	46	44	100	94	78
E01015688	Peterborough 016D	West	85	92	17	96	63	75	74	44	69	82	79
E01015630	Peterborough 003A	Newborough	67	65	68	74	79	75	85	44	76	55	80
E01033181	Peterborough 022E	Orton with Hampton	99	79	57	92	92	37	29	90	91	55	81
E01015650	Peterborough 020D	Orton with Hampton	87	91	54	81	104	56	85	30	48	102	82
E01015644	Peterborough 018B	Orton Waterville	66	70	86	99	76	75	51	44	72	76	83
E01015683	Peterborough 006D	Werrington South	85	109	48	107	95	75	20	44	89	91	84
E01015687	Peterborough 015B	West	91	97	40	87	80	75	51	44	103	81	85
E01015675	Peterborough 006B	Walton	83	67	86	83	70	56	51	90	62	84	86
E01015618	Peterborough 005B	Eye & Thorney	63	80	101	24	66	75	109	90	78	77	87
E01015659	Peterborough 003C	Paston	69	69	82	88	74	75	85	64	84	87	88

E01015691	Peterborough 015E	West	77	59	68	90	85	99	74	64	98	80	89
E01033173	Peterborough 016F	Orton with Hampton	49	99	54	107	102	99	85	90	83	78	90
E01015617	Peterborough 005A	Eye & Thorney	84	108	75	62	94	75	99	90	90	83	91
E01015645	Peterborough 018C	Orton Waterville	79	40	101	107	105	37	106	64	93	88	92
E01015598	Peterborough 015A	Bretton South	109	84	86	105	67	75	85	64	101	97	93
E01015620	Peterborough 005D	Eye & Thorney	76	96	93	94	84	56	74	90	97	106	94
E01015628	Peterborough 004D	Glington & Wittering	80	5	82	95	108	75	109	90	86	105	95
E01015682	Peterborough 002D	Werrington North	90	41	110	64	107	75	109	90	67	102	96
E01015626	Peterborough 004C	Glington & Wittering	74	52	48	107	98	99	85	90	106	104	97
E01015689	Peterborough 015C	West	110	106	106	71	86	99	74	90	88	90	98
E01015627	Peterborough 018A	Glington & Wittering	93	110	106	84	89	99	74	64	99	100	99
E01015690	Peterborough 015D	West	112	54	86	79	90	99	99	90	108	96	100
E01015646	Peterborough 018D	Orton Waterville	96	111	101	68	111	99	39	90	111	107	101
E01015685	Peterborough 003E	Werrington South	82	100	86	86	99	99	85	90	102	108	102
E01015629	Peterborough 001A	Glington & Wittering	98	86	110	75	100	75	97	90	96	109	103
E01015631	Peterborough 003B	Newborough	93	104	101	100	106	75	99	64	92	111	104
E01015681	Peterborough 002C	Werrington North	81	50	106	106	96	99	99	90	94	95	105
E01015684	Peterborough 003D	Werrington South	97	105	93	101	103	75	67	90	112	110	106
E01015589	Peterborough 004A	Barnack	108	107	101	107	109	75	51	90	107	101	107
E01015636	Peterborough 001C	Northborough	89	101	110	98	97	75	106	90	105	98	108
E01015635	Peterborough 001B	Northborough	92	102	106	103	88	99	99	90	110	93	109
E01015686	Peterborough 006E	Werrington South	88	103	93	104	110	99	106	90	95	92	110
E01015590	Peterborough 004B	Barnack	111	112	93	107	82	99	109	90	104	99	111
E01015648	Peterborough 018E	Orton Waterville	107	98	93	102	112	99	85	90	109	112	112

APPENDIX 2: Youth in Localities Staffing Chart

NCS Coordinator
Muhammad Chagani
 City Wide
 07852 216359

D of E Coordinator
Lisa Alexander
 City Wide
 07920160151

Engagement and Participation
 Worker
Jenny Weeden
 City Wide
 07920 160044

Team Manager
Matt Oliver
 07919213962

Senior Community Youth Worker
Sukaina Ladak
South
 07920 160106

Senior Community Youth Worker
Jason Horne
Central + East
 07920160299

Senior Community Youth Worker
Sabrina Bezkorowajnyj
North + West
 07920160148

Community Based Youth Worker
Bruce Stancombe
South
 07920 160406

Community Based Youth Worker
Rachael Panther
Central + East
 07919 213952

Community Based Youth Worker
Zahid Masaud
Central + East
 07920 160107

Community Based Youth Worker
Ummar Anjum
 07920160078

Community Based Youth Worker
Princess Marshall
 07920160127

Youth Support Worker
 Second Level
Ibrar Khan
 07920 160105

Youth Support Worker
 Second Level
Jangher Mohammed
 07751 473867

Community Based Youth Worker
Frances Hair
 07717677942

Youth Support Worker
 First Level
Heather Clark

Youth Support Worker
 First Level
Jess Palmer

Youth Support Worker
 First Level
Tahir Masood

Youth Support Worker
 First Level
Carl Storm

Youth Support Worker
 First Level
Luke Kennedy

Youth Support Worker
 First Level
Asia Asghar

Youth Support Worker
 First Level
Mohammed Riasatt

Youth Support Worker
 First Level
Lucy Clarke

Youth Support Worker
 First Level
Jaqui Ormston

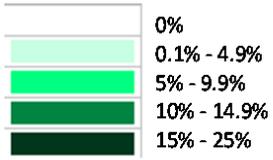
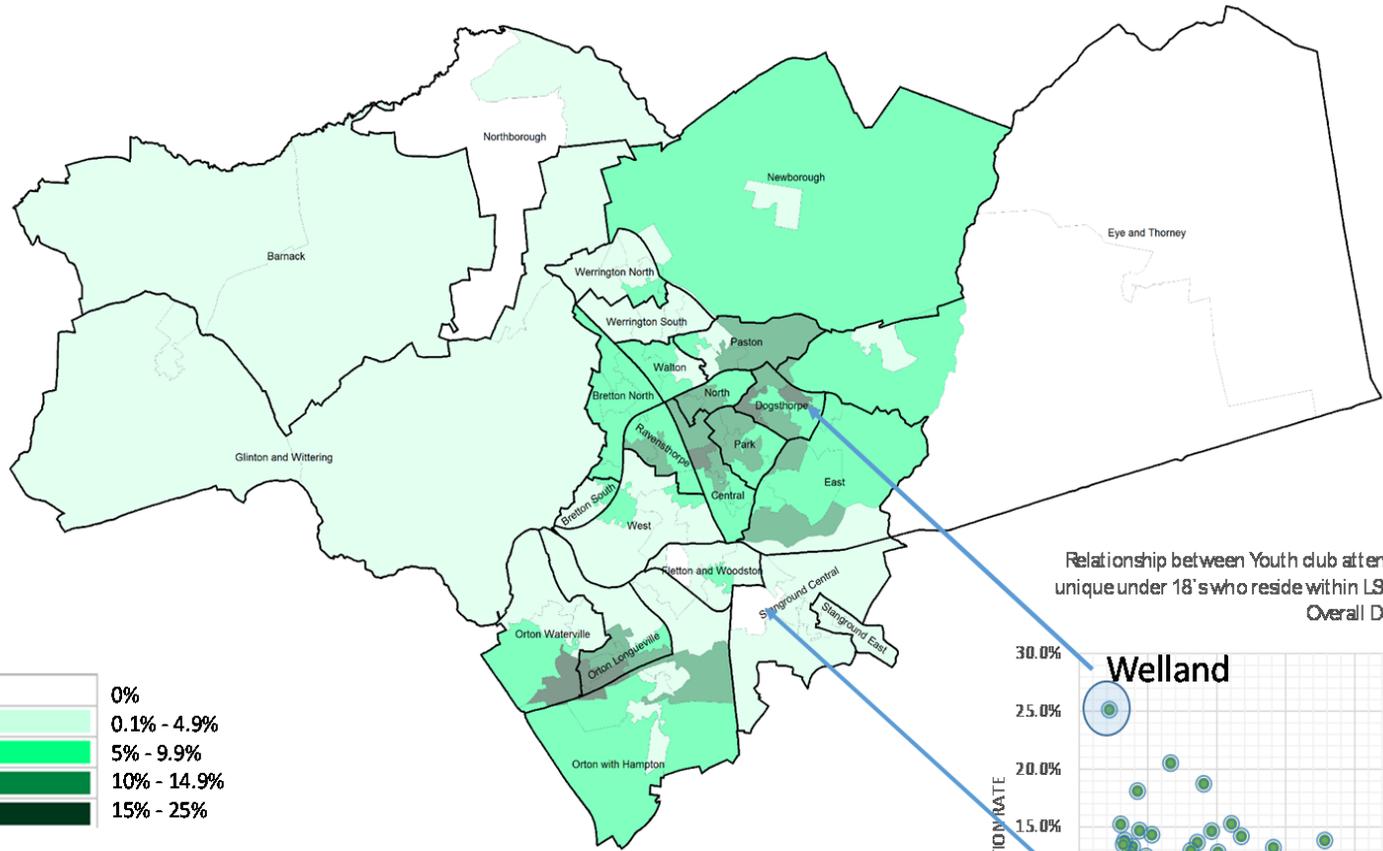
Youth Support Worker
 First Level
Ellie Burton

Youth Support Worker
 First Level
Jan Patel

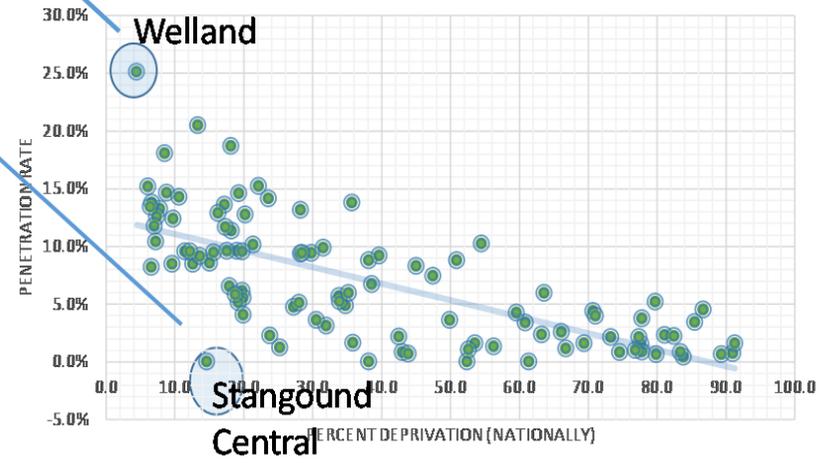
Youth Support Worker
 First Level
Vacant

Please note that all email addresses are Firstname.Lastname@peterborough.gov.uk and that all Youth Support Workers first level do not have work phone numbers or e-mail addresses

APPENDIX 3: YOUTH IN LOCALITIES PENETRATION MAP



Relationship between Youth club attendance penetration rates (proportion of unique under 18's who reside within LSOA as a proportion of all Under 18's) and Overall Deprivation



SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 6
7 SEPTEMBER 2015	Public Report

Report of the Director of Governance

Report Author – Dania Castagliuolo, Democratic Services Officer

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FORWARD PLAN OF EXECUTIVE DECISIONS

1. PURPOSE

- 1.1 This is a regular report to the Scrutiny Commission for Rural Communities outlining the content of the Forward Plan of Executive Decisions.

2. RECOMMENDATIONS

- 2.1 That the Commission identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those executive decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 21 September 2015.
- 3.2 The information in the Forward Plan of Executive Decisions provides the Commission with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.
- 3.3 If the Commission wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Forward Plan of Executive Decisions

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PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 21 AUGUST 2015

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:
Cllr Holdich (Leader); Cllr Coles; Cllr Elsey; Cllr Fitzgerald (Deputy Leader); Cllr Hiller, Cllr Lamb; Cllr North; Cllr Seaton; Cllr Serluca.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Gemma George, Democratic Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to gemma.george@peterborough.gov.uk or by telephone on 01733 452268. For each decision a public report will be available from the Governance Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Gemma George, Democratic Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to gemma.george@peterborough.gov.uk or by telephone on 01733 452268.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 21 SEPTEMBER 2015

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>Peterborough Statement of Community Involvement (SCI) – KEY/21SEPT15/01 For Cabinet to approve the Statement of Community Involvement.</p>	<p>Cabinet</p>	<p>14 December 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Kay Head of Sustainable Growth Strategy Tel: 01733 863795 Richard.kay@peterborough.gov.uk</p> <p>Gemma Wildman Principal Strategic Planning Officer Tel: 01733 863824 Gemma.wildman@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Eyrescroft Primary School – KEY/21SEPT15/02 Closure of Eyrescroft Primary School, academy transfer agreement and lease of premises.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>September 2015</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Alison Chambers Assets and School Place Planning Officer Alison.chambers@peterborough.gov.uk Tel: 01733 863975</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
Draft Housing Strategy – KEY/21SEPT15/03 For Cabinet to approve the Strategy for public consultation.	Cabinet	8 February 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Anne Keogh Housing and Strategic Planning Manager Anne.keogh1@peterborough.gov.uk Tel: 01733 863815	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
PREVIOUSLY ADVERTISED DECISIONS						
Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park - KEY/03JUL/11 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park. For Cabinet to consider future options for service delivery.	Councillor David Seaton Cabinet Member for Resources	September 2015	Sustainable Growth and Environment Capital	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate.	Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
Sale of the Herlington Centre - KEY/21MAR14/03 Delivery of the Council's capital receipts programme through the sale of the Herlington Centre, Orton Malborne.	Councillor David Seaton Cabinet Member for Resources	September 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Simon Webber Capital Projects Officer Tel: 01733 384545 simon.webber@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Formalise Integrated Community Equipment Service Funding and Commissioning Arrangements - KEY/18APR14/01 To formalise integrated community equipment service joint funding arrangements.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	September 2015	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Nick Blake Head of Commissioning for Older People, Physical Disabilities and Sensory Impairment Tel: 01733 452406 nick.blake@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Award of Contract for Build of a Waste Transfer Station - KEY/18APR14/02 To award a contract for the build of a waste transfer station.	Councillor Gavin Eley Cabinet Member for Digital, Waste and Street Scene	September 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Paul Robertson Waste Project Officer Tel: 01733 864740 paul.robertson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Print Managed Services - KEY/13JUN14/01 To enable Council officers to be able to print, copy and scan.	Councillor David Seaton Cabinet Member for Resources	September 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Vicki Palazon Financial Services Manager – Planning and Reporting Tel: 01733 864104 Vicki.palazon@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
Selective Licensing - KEY/17OCT14/01 To improve standards and management of properties in the private rented sector.	Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing & Economic Development	September 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Belinda Child Housing Strategic Manager Tel: 01733 863769 Belinda.child@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
West Town Primary School - KEY/06JAN15/07 To authorise payment of the Council's contribution to the rebuild of West Town Primary School under the Priority Schools Building Programme.	Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University	September 2015	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Alison Chambers Principal Assets Officer (Schools) Tel: 01733 863975 Alison.chambers@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Peterborough Visitor Economy Strategy 2015-2020 (Draft) – KEY/06JAN15/13 To approve the strategy and recommend that Council adopt as a major policy document.	Cabinet	21 September 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders.	Douglas Gyte Strategic Tourism Manager Tel: 01733 453490 Douglas.gyte@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHOR	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Classroom Extension and Associated Works Heltwate School - KEY/06MAR15/01 To authorise the construction of an extension at Heltwate School and give authority to the Executive Director of Resources to award the construction contract within the approved budget.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>September 2015</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Alison Chambers Assets and School Place Planning Officer Tel: 01733 863975 Alison.chambers@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>St Michaels Expansion – KEY/06MAR15/07 Award of contract for the expansion of St Michaels Church School to a 2FE, including the approval of property, legal and financial arrangements for various enabling agreements and third parties.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>September 2015</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Howard Head of Schools Infrastructure 01733 863976 Brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Fletton Quays – KEY/06MAR15/08 Disposal of Fletton Quays land and property assets to Peterborough Investment Partnership.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>September 2015</p>	<p>Sustainable Growth and Environment Capital Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Hodgson, Head of Strategic Projects 01733 384535 Richard.hodgson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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Pleasure Fair Meadow – KEY/06MAR15/09 Disposal of Pleasure Fair Meadow Car Park to Peterborough Investment Partnership.	Councillor David Seaton Cabinet Member for Resources	September 2015	Sustainable Growth and Environment Capital Scrutiny Committee	Relevant internal and external stakeholders.	Richard Hodgson, Head of Strategic Projects 01733 384535 Richard.hodgson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Wirrina Car Park – KEY/06MAR15/10 Disposal of Wirrina Car Park to Peterborough Investment Partnership.	Councillor David Seaton Cabinet Member for Resources	September 2015	Sustainable Growth and Environment Capital Scrutiny Committee	Relevant internal and external stakeholders.	Richard Hodgson, Head of Strategic Projects 01733 384535 Richard.hodgson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Mobile Homes Charging Schedule – KEY/01MAY15/04 To approve the mobile homes charging schedule.	Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing & Economic Development	September 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders during eight week consultation.	Belinda Child Head of Housing and Health Improvement Tel: 01733 873769 Belinda.child@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Novation of Contract Regarding Temporary Staff – KEY/15MAY15/01 To approve the novation of the temporary staff contract.	Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University	September 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	James Fordham Recruitment and Retention Officer Tel: 01733 864581 James.fordham@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>Extension and Variation to the Integrated Sexual Health Service Contract – KEY/26JUNE15/02 To extend the current contract for the two additional years specified in the original contract. In addition, this decision will reduce to current contract value.</p>	<p>Councillor Diane Lamb Cabinet Member for Public Health</p>	<p>September 2015</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Wendi Ogle-Welbourn, Director of People and Communities Tel: 01733 863749 Wendi.Ogle-welbourn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Offtake Arrangements for Power from the Energy from Waste Plant - KEY/10JUL15/01 To approve the offtake arrangements.</p>	<p>Councillor Gavin Elsey Cabinet Member for Digital, Waste and Street Scene</p>	<p>September 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal external stakeholders.</p>	<p>Richard Pearn Waste Partnership Manager Tel: 01733 864739 richard.pearn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annex.</i></p>
<p>Real Time Passenger Information – KEY/10JUL15/02 To approve the expansion and maintenance contract.</p>	<p>Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing & Economic Development</p>	<p>September 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and External stakeholders.</p>	<p>Amy Pickstone Senior ITS Officer Tel: 01733 317481 Amy.pickstone@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>Delivery of the Council's Capital Receipt Programme through the sale of Welland House, Dogsthorpe – KEY/24JUL15/01 To authorise the sale of Welland House, Dogsthorpe.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>September 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Simon Webber Strategic Projects Officer Tel: 01733 384545 Simon.webber@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Delivery of the Council's Capital Receipt Programme through the sale of Pyramid Centre, Bretton North – KEY/24JUL15/02 To authorise the sale of the Pyramid Centre, Bretton North.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>September 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Gareth Dawkins Capital Projects Officer Tel: 01733 384618 Gareth.dawkins@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe.</i></p>
<p>Sale of Land at Rear of Braybrook School, Orton Longueville – KEY/24JUL15/03 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Land.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>December 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Davies Sales and Acquisitions Tel: 01733 384547 Brian.davies@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>Sale of the Lindens, Lincoln Road – KEY/24JUL15/04 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>December 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Davies Sales and Acquisitions Tel: 01733 384547 Brian.davies@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Sale of Bretton Court, Bretton North – KEY/24JUL15/05 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>December 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Davies Sales and Acquisitions Tel: 01733 384547 Brian.davies@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>Day Opportunities Under 65 Independent Sector Extension Contract - KEY/07AUG15/01 To approve the extension of the independent sector providers for people with Learning Disabilities accessing Day Opportunities Under 65 contracts commissioned by the Council. This does not apply to the council run and managed Day Opportunities services.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>September 2015</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Engage with independent sector day opportunity service providers.</p>	<p>Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 Mubarak.darbar@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Expansion by One Form of Entry to Jack Hunt Secondary School – KEY/07AUG15/02 To approve expansion by 1 form of entry of Jack Hunt Secondary School to include award of building contracts for the required enhancement of facilities and any legal changes to the schools PFI contract.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>September 2015</p>	<p>Strong and Supportive Communities Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Howard Head of Schools Infrastructure Tel: 01733 863976 Brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
Procurement Strategy - KEY/21AUG15/01 To approve the Procurement Strategy.	Cabinet	21 September 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Vicki Palazon Financial Services Manager – Planning and Reporting Tel: 01733 864104 Vicki.palazon@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Care Act 2014 Framework – KEY/21AUG15/02 Approval of publication of the Council's framework for delivery of the statutory obligations and powers introduced by the Care Act 2014.	Cabinet	9 November 2015	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Tina Hornsby Assistant Director, Quality Information and Performance Tel: 01733 752427 tina.hornsby@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Changes to the Council's Adult Social Care Charging Policy – KEY/21AUG15/03 Consultation around proposed changes to the Council's charging policy in recognition of the statutory obligations and powers introduced by the Care Act 2014.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	September 2015	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders	Mark Gedney Financial Systems Manager Tel: 01733 452335 Mark.gedney@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>Integrated Substance Misuse Treatment System – KEY/21AUG15/06 To approve the contract award for the Integrated Substance Misuse Treatment System.</p>	<p>Councillor Diane Lamb Cabinet Member for Public Health</p>	<p>September 2015</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Wendi Ogle-Welbourn Corporate Director People and Communities Tel: 01733 863749 Wendi.ogle-welbourn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Subsidised Passenger Transport Service Provision – KEY/04SEPT15/05 Following a Cross Party Working Group a report will be submitted to cabinet outlining their recommendations regarding maintaining and/or enhancing the Subsidised Passenger Transport Service Provision in Peterborough</p>	<p>Cabinet</p>	<p>21 September 2015</p>	<p>Sustainable Growth and Environment Capital Scrutiny Committee</p>	<p>Cross Party Working Group</p>	<p>Richard Mayes, Principal Passenger Transport Contracts and Planning Officer Tel: 01733 317451 richard.mayes@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Peterborough Local Plan (Preliminary Draft version) - KEY/04SEPT15/04 Cabinet to approve the first draft of the updated Local Plan for public consultation in January 2016</p>	<p>Cabinet</p>	<p>14 December 2015</p>	<p>Sustainable Growth and Environment Capital Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Kay Head of Sustainable Growth Tel: 01733 863795 richard.kay@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Installation of solar power on roof tops: extension of scheme to Axiom Housing Association Limited - KEY/04SEPT15/03</p> <p>To approve the extension of the scheme to Axiom Housing Association Limited.</p>	<p>Councillor David Seaton, Cabinet Member for Resources</p>	<p>September 2015</p>	<p>Sustainable growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>John Harrison Corporate Director Resources Tel: 01733 452520 John.harrison@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Installation of Solar Panels on Roof Tops: Extension of Initial Target Area and Extension of Qualifying Property Ownership - KEY/04SEPT15/02</p> <p>To approve the extension of the scheme's initial target area and extension of qualifying property ownership.</p>	<p>Councillor David Seaton, Cabinet Member for Resources</p>	<p>October 2015</p>	<p>Sustainable growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>John Harrison Corporate Director Resources Tel: 01733 452520 John.harrison@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Installation of Solar Panels on Residential Roof Tops: Change in Initial Investment – KEY/04SEPT15/01</p> <p>To approve the change in initial investment</p>	<p>Councillor David Seaton, Cabinet Member for Resources</p>	<p>September 2015</p>	<p>Sustainable growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>John Harrison Corporate Director Resources Tel: 01733 452520 John.harrison@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
NONE AT THE CURRENT TIME						

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS						
<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
Vivacity Premier Fitness – Invest to Save Scheme To authorise investment in developing Vivacity Premier Fitness on an invest to save basis	Councillor David Seaton Cabinet Member for Resources	September 2015	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	John Harrison Corporate Director Resources Tel: 01733 452520 John.harrison@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annex.</i>
Extension of Current Adult Social Care Contracts – To approve the extension of Mental Health Employment, Wellbeing and Recovery Services contracts from 1 October 2015 and 30 Nov 2016 due to reconfiguration of the contract.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	September 2015	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 Mubarak.darbar@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
Delegation of Authority - To delegate authority for funding governance arrangements for care placements for Looked After Children to the Service Director – Safeguarding and Children for a period of 12 months.	Councillor Andy Coles Cabinet Member for Children’s Services	September 2015	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Helene Carr Head of Service, Access to Resources and Specialist Commissioning Tel: 01733 863901 Helene.car@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Funding Approval for New Ark Adventure Play Ground and City Farm – To authorise an annual grant to New Ark of £33,000 for a three year period, commencing September 2015.	Councillor Nigel North Cabinet Member for Communities and Environment Capital	September 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Pam Setterfield Team Manager, Child Health and Wellbeing and Sufficiency Tel: 01733 863897 Pam.setterfield@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Personal Budgets in Peterborough To agree to adopt Peterborough’s Personal Budget Policy Statement as part of the revised statutory duties that apply to the Council as part of the SEND reforms, under the Children and Families Act 2014.	Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University	September 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Carrie Gamble Commissioner Tel: 01733 863931 Carrie.gamble@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Executive Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Corporate Property

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

PEOPLE AND COMMUNITIES DEPARTMENT Director's Office at Bayard Place, Broadway, PE1 1FB

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Legal and Democratic Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

GROWTH AND REGENERATION DEPARTMENT Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Peterborough Investment Partnership

PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

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Meeting Date	Item	Notes
<p>16 June 2015</p> <p><i>Draft report 5 June</i> <i>Final report 12 June</i></p>	<p>Appointment of Co-Opted Members</p> <p>To consider the continued membership of the four Co-opted Members.</p> <p>Contact Officer: Dania Castagliuolo</p>	
	<p>Review of 2014/2015 and Future Work Programme 2015/2016</p> <p>To review the work undertaken during 2014/15 and make any recommendations for future monitoring.</p> <p>Contact Officer: Dania Castagliuolo</p>	
	<p>Rural Communities: Introduction, Overview and Work Programme</p> <p>To discuss and identify potential items for the 2015/2016 work programme.</p> <p>Contact Officer: Adrian Chapman</p>	
<p>13 July 2015</p> <p><i>Draft report 24 June</i> <i>Final report 1 July</i></p>	<p>Rural Overview Report</p> <p>To scrutinise progress in relation to directly meeting the needs of rural communities.</p> <p>Contact Officer: Adrian Chapman</p>	<p>Requested by Commission on 16 June 2015</p>
<p>7 September 2015</p> <p><i>Draft report 19 Aug</i> <i>Final report 26 Aug</i></p>	<p>Rural Vision and Parish Charter – Consultation Results</p> <p>To review the results of the three month consultation on the Rural Vision and Parish Charter.</p> <p>Contact Officer: Cate Harding</p>	

Meeting Date	Item	Notes
	<p>Services for Young People in Rural Communities</p> <p>To consider the models proposed as a way of securing universal youth work in rural areas.</p> <p>Contact Officer: Iain Easton</p>	
<p>8 October 2015</p> <p><i>Draft Report 23 Sept</i> <i>Final Report 28 Sept</i></p>	<p>Joint Meeting of Scrutiny Committees and Commissions</p> <p>To discuss and comment on the proposals for the Alternative Governance arrangements.</p> <p>Contact Officer: Kim Sawyer</p>	
<p>3 November 2015</p> <p><i>Draft report 15 Oct</i> <i>Final report 22 Oct</i></p>	<p>Rural Road Safety</p> <p>To review footpaths, road safety, health, rights of way and bridle ways in rural communities.</p> <p>Contact Officer: Adrian Chapman</p>	

Meeting Date	Item	Notes
11 January 2016 <i>Draft Report 22 Dec</i> <i>Final Report 29 Dec</i>		
10 February 2016 (Joint Meeting of the Scrutiny Committees and Commissions)	Budget 2015/16 and Medium Term Financial Plan – Phase One To Scrutinise the Executive’s proposals for the Budget 2015/16 and Medium Term Financial Plan. Contact Officer: John Harrison/Steven Pilsworth	
7 March 2016 <i>Draft report 17 Feb</i> <i>Final report 24 Feb</i>		

Meeting Date	Item	Notes